

**MINUTES OF THE 2017 ANNUAL GENERAL MEETING OF THE
WESTERN AUSTRALIAN ENDURANCE RIDERS' ASSOCIATION INC.
Held on Saturday 10th February 2018 at the Byford Trotting Club.**

Meeting commenced: 10.15am.

1. Presidents Welcome.

Deb Jewell thanked everyone for coming and went through the housekeeping details.

2. Member's present/attendance register.

As per the register book being passed around. Please indicate if you are a member or a visitor.

3. Apologies.

Diana McGirr, Narelle Cox Bein, Raylene & Dave Watson, Emma Swarbrick, Norbert Radny, Bec Radny, Kylie Munyard, Steve Munyard, Chell Clifton, Sharon Piscioneri, Joanna McCord, Lyn and Richard Summerfield, Jodie McKell, Marcel and Anita Fortsch, Simon Slemint, Bernie Morris, Siobahn Darlow, Kieran O'Driscoll.

4. Proxy Vote registration.

Proxy votes have been given to the Secretary prior to the commencement of the meeting.

5. Appointment of Scrutineers.

To be appointed if necessary.

6. 2016 AGM Minutes.

6.1 Amendments to the WAERA 2016 AGM Minutes.

Motion: that the minutes of the WAERA Annual General Meeting 2016 are accepted.

Moved: Sarah Adams/Glenn Dix. Carried.

6.2 Matters Arising from the WAERA 2016 AGM.

Nil.

7. Presidents Report 2017.

Deb Jewell addressed the members present. Apologies for not writing a report. WAERA have had an awesome 2017. There have been some huge achievements and Deb Jewell is proud of everyone. The members must be happy with the way things have been done. Thank you to everybody that supported the SMC and let's have an awesome 2018.

8. Treasurer's Report 2017.

Congratulation WAERA on another successful year of riding in this awesome part of the world. We are so lucky with the venues we get to see, the tracks we get to ride and the awesome people who make it all happen.

As the Financial Statements indicate WAERA has posted a loss for the year and our focus must be on moving forward in a fiscally responsible manner to protect the future of our club. A number of factors have contributed to the loss including reduced income from memberships, ride entries, affiliated ride fees etc. We have also seen increasing costs in a number of areas and, being aware that there are funds available, have 'loosened the reins' a bit on spending.

At the same time, we have continued to invest in the Collie Ride Base and in other assets for the club including a new water trailer. We have also invested in new rides, absorbing losses to help them get off the ground and become regular features on our calendar. The 2017 calendar saw a larger percentage of rides being run under the WAERA banner, even if they were not run by the SMC. This shift away from rides being run by other groups has, I believe, significant consequences for our club, not just financially but also in the amount of work required by SMC members.

We have exciting times ahead of us with the Tom Quilty being less than 2 and a half years away. As we move towards this the SMC is already assessing what funds & capital investment will be required. We will be working with the TQ20 subcommittee to access grant funding and sponsorship, to budget

for improvements that need to be made at the venue and to bring together a world class event that showcases amazing WA.

On a personal note my second year as WAERA Treasurer has been both challenging and rewarding and I look forward to the coming challenges, both with regard to WAERA finances and my own endurance riding goals. I finished 2017 with 2 successful 80km completions on a horse who I thought only had 40kms in him. Still grinning about that! I am going in to 2018 with an old horse who needs qualifying and a young horse who needs to learn how to be an endurance horse. It's going to be an interesting year!

Abigail Bartell
WAERA Treasurer

Discussion:

Abigail: on the Profit and Loss there is a figure in the "other revenue" of \$5,567. That is a donation from the SMTRC (Jarrahdale Ride, Ross McCamish and Ieva Peters) which was wound up and their excess funds were donated to WAERA. Also wanted to encourage that this year we are going to be looking at using the website trybooking. When you nominate you will need to go to the website and select your ride, etc. Abigail encouraged members to support this concept. Ride organisers will accept paper forms as well. This should make the Treasurer's life a lot easier. Abigail also needs to submit the auditor's report at this meeting from Ali Healy. Books are a true and accurate record of WAERAs financial position.

Anne B: moved a vote of thanks for all of Abigail's hard work and making sure that we comply. Members agreed.

**Motion: that the WAERA membership thanks Abigail Bartell for her hard work and commitment.
Moved: Anne Barnes/Deb Ryan. Carried.**

Bobby: any extra charges for the use of a credit card when using trybooking?

Cara: cost of using the website goes to the ride organisers. No extra charge to the user. Will be factored into the cost of the ride entry. There is a link that you can use to do a mock-up entry. First ride to use trybooking will be the Easter Marathon. The website seems to remember details.

Elsje: is keen if it's a small cost, and it saves our Treasurer a lot of time.

Cara: taking entries for the Greenhills ride, it got really confusing so this should be a lot better.

Deb J: will be for WAERA rides at the moment, until we can encourage the other clubs to do it.

Abigail: has spoken to ride organisers in the east and they agreed it was much easier than the paper form.

Sharon: other organisations use nominate.com which is easy to work through, so it's not a hassle.

**Motion: That the WAERA Treasurer's report for 2017 is accepted.
Moved: Caren Earl/Liz Mulcahy. Carried.**

9. Election of Committee Members for 2018.

9.1 Current SMC: Committee members that are current until the AGM 2019 are:

Abigail Bartell, Deb Ryan, Terry Sweeney, Caren Earl, Cara Allan, Ieva Peters, Karly Elliot, Carly Arnasson, Rachell Nell.

9.2 Retiring SMC: Deb Jewell.

9.3 Nominations for the 2018 WAERA State Management Committee received from (Term is Two Years): Ross Mc Camish.

**Motion: that Ross McCamish is accepted to the WAERA SMC (term is two years).
Moved: Deb Jewell/Robert Shaw. Carried.**

Deb Jewell asked the members present if there were any nominations from the floor for the WAERA State Management Committee. Deb Jewell vacated the chair. Deb Ryan chaired the meeting during the process

**WAERA SMC Nominations from the floor:
Deb Jewell. Nominated by Abigail Bartell/Liz Mulcahy. Carried by majority. Term is two years.**

Richard Jeggo. Nominated by Deb Jewell/Elsje Brandis. Carried by majority. Term is two years.
Deb Ryan. Nominated by Ross McCamish/Robert Shaw. Carried by majority. Term is two years.

9.4 Election of the WAERA Executive.

9.4.1 Election of the WAERA President. No nominations have been received. Deb Ryan called for nominations from the floor for the position of WAERA President.

Deb Jewell was nominated by Richard Jeggo/Deb Ryan.

Deb Jewell accepted the nomination for President. Carried by majority. Term is one year.

9.4.2 Election of the Vice President. Nomination from Deb Ryan. Correction: Deb Ryan did not nominate for this year; this is from last year. Deb Ryan doesn't want to nominate as Vice President.

Richard Jeggo was nominated by Deb Ryan/Ross McCamish.

Cara Allan was nominated by Rachell Nell/Joanna van Uden.

The nominees addressed the meeting.

Richard: most members know me. Almost 20 years a member, most of the years on the committee.

Can say categorically any call I make is always got WAERA front and foremost. The future is what we should all be concerned with. Also as a CS, I'm prepared to give up a ride. People don't understand what people on this committee do, unless you've been there. It's not just WAERA rides, it's every ride.

Cara: hadn't really prepared a speech. Have only joined in the last couple of years but progressed quickly. Love this sport and jumped in the deep end. Committed to being at the top level competitively and bringing new members, which we are lacking, as well as supporting the new members and helping run rides, bringing new energy back to the club especially publications in magazines which needs some focus. Didn't really expect to be nominating for Vice President but would relish the role.

Cara and Richard left the meeting during the election process.

Peter Erickson was appointed as the scrutineer.

Deb Ryan called for votes.

Motion: That Cara Allan is elected as the WAERA Vice President for 2018.

Moved: Rachell Nell/Joanne van Uden.

Peter Erickson counted the votes: 12

Motion: Richard Jeggo is elected as the WAERA Vice President for 2018.

Moved: Deb Ryan/Ross McCamish. Carried by majority.

Peter Erickson counted the votes: 26

Richard Jeggo is the WAERA Vice President for 2018. Term is one year.

Deb Jewell resumed the Chair.

9.4.3 Election of WAERA Secretary. Nomination from Rachell Nell.

No election is required. **Rachell Nell is the WAERA Secretary. Term is one year.**

9.4.4 Election of WAERA Treasurer. Nomination from Abigail Bartell.

No election is required. **Abigail Bartell is the WAERA Treasurer. Term is one year.**

9.5 Appointment of WAERA Honorary Veterinarian.

WAERA would like to appoint Dr. Anne Barnes as the WAERA Honorary Veterinarian.

Motion: that Dr. Anne Barnes is elected as the WAERA Honorary Veterinarian for 2018. Term is one year.

Moved: WAERA State Management Committee. A seconder is required

Seconded: Cassie Mulcahy. Carried unanimously.

10. Independent Appeals Committee (5 members – term is for 2 years).

Nominations taken from the floor: **Kerryn Willing, Cassie Mulcahy, Sarah Adams, Anna Erickson, Peter Erickson.**

Discussion:

Deb Symington: is it OK to have two family members on the IAC? It's probably OK, but WAERA must ensure that only one is chosen if the need arises.

Anna E: is prepared to step down.

Peter: can't see what the problem is, we all have our own ideas and thoughts.

Deb S: think it needs to be addressed and if it's OK and we are all happy with that.

Elsje: doesn't think there is a conflict of interest. No different to me with having dinner with friends and discuss things. Holds credibility of every one of our members are accountable. If you're putting yourself forward you must be responsible.

Ieva: confidentiality agreement and the perception of a conflict of interest is an important issue. Each member of the IAC must sign a confidentiality agreement and not discuss disciplinary (or other IAC matters) with anyone else regardless if they are family members. The issues are highly confidential.

Cara: thinks that Peter should be accepted. What if it's to do with your family? You must step aside.

Deb J: In that case, either Anna or Peter (or both) would have to stand aside and if necessary WAERA can appoint someone else to the IAC.

Motion: that Kerryn Willing, Cassie Mulcahy, Sarah Adams, Anna Erickson, Peter Erickson are elected as the WAERA Independent Appeals Committee. Term is for two years.

Moved: Deb Ryan/Rob Shaw. Carried.

11. Appointment of Financial Reporter.

Abigail would like to continue with Ali Healy. Ali is a bookkeeper. Laws regarding sporting associations are OK to have someone to do the audit, they can be a member of the club. If Ali Healy helps Abigail with the Treasury responsibilities, Abigail will have to find another financial reporter.

Motion: That Ali Healy is appointed as the WAERA Financial Reporter. Term is one year.

Moved: Abigail/Chris Haddon. Carried.

12. Meeting Close. 11.00am.

Balance Sheet

Western Australian Endurance Riders Association Inc As at 31 December 2017

	31 Dec 2017	31 Dec 2016
Assets		
Bank		
Bendigo Card	842	4,041
Bendigo Cheque Account	607	5,315
Cash Draw	7,728	-
Savings Account	116,002	128,377
Westpac Cheque Ac 127753	2,639	2,639
Total Bank	127,819	140,372
Current Assets		
Petty Cash	400	400
Westpac Load n Go Visa	914	914
Total Current Assets	1,314	1,314
Fixed Assets		
Collie Improvements	35,046	31,626
Computer Equipment	3,629	3,629
Less Accumulated Depreciation on Computer Equipment	(3,498)	(2,332)
Equipment	29,865	29,865
Less Accum Depreciation	(13,150)	(8,767)
Less Amortisation	(11,537)	(7,156)
Total Fixed Assets	40,355	46,865
Total Assets	169,487	188,551
Liabilities		
Current Liabilities		
GST	824	217
Rounding	-	-
Total Current Liabilities	824	217
Total Liabilities	824	217
Net Assets	168,662	188,334
Equity		
Current Year Earnings	(13,424)	(6,889)
Retained Earnings	182,086	195,222
Total Equity	168,662	188,334

Profit & Loss

Western Australian Endurance Riders Association Inc 1 October 2016 to 31 December 2017

	31 Dec 17	30 Sep 16
Income		
Affiliated Ride Entries	3,877	5,880
Function Income	2,952	1,173
Interest Income	2,134	4,763
Logbooks & Horse Registration	1,891	2,605
Magazine subscriptions	-	109
Membership	23,305	26,931
Merchandise Sales	5,656	1,242
Other Revenue	5,567	968
Raffles	-	480
Ride Entry Fees	39,135	43,467
Sales	27	-
Sponsorship Income	2,864	1,309
Team nominations	127	91
Total Income	87,536	89,017
Gross Profit	87,536	89,017

Less Operating Expenses

Advertising	300	156
AERA delegate costs	2,539	2,777
AERA fees	23,587	28,547
Bank Fees	276	499
Checkpoints	1,620	4,132
Collie Upgrades - Non Depreciable	2,595	-
Computers, Software & Website	403	-
Consulting & Accounting	561	287
Consumables	625	520
Course Marking	-	883
Depreciation	9,930	18,255
Donations	-	1,947
Function Expense	5,368	-
General Expenses	306	1,426
Hire of Equipment	1,290	2,768
Insurance	1,509	1,565
Legal expenses	34	-
Low Cost Equipment	2,505	763
Merchandise Purchases	7,455	2,493
Office Expenses	-	40
Officials	1,072	3,071
Postage	347	749
Printing & Stationery	950	1,526
Repairs and Maintenance	1,383	3,745
Ride Food & Incidentals	7,813	339

Profit & Loss

	31 Dec 17	30 Sep 16
SMC Meetings	276	585
Sponsorship	4,069	655
Subscriptions	-	109
Swabbing	545	364
Telephone & Internet	154	91
Training	-	2,266
Trophies & Prizes	16,751	15,509
Vehicle Expenses & Licencing	255	112
Venue Hire	985	559
Veterinary Expenses	17,702	16,794
WAERA Meetings	891	7,964
Website	-	23
Total Operating Expenses	114,097	121,519
Net Profit	(26,560)	(32,503)