

**MINUTES OF THE 2016 ANNUAL GENERAL MEETING OF THE  
WESTERN AUSTRALIAN ENDURANCE RIDERS' ASSOCIATION INC.**  
**Held on Saturday 4<sup>th</sup> February 2017 commencing at 11.00am at the Drakesbrook Motel,  
South West Highway, Waroona.**

Meeting commenced: 11.10am.

**1. Presidents Welcome.**

Deb Jewell welcomed everyone to the meeting and went through the housekeeping issues. Deb thanked last year's committee for all of their hard work.

**2. Member's present/attendance register.**

Attendance book is being distributed. Please ensure all members present sign in.

**3. Apologies.**

Kieran O'Driscoll, Steve Airey, Janice Raffaele, Gayle Ware, Dianna McGirr, Cassie Mulcahy, Jamie Lindthorne, Julia Lockwood, Allison Healy, Norbert Radny, Bec Radny, Ian Symington, Deb Symington, Tegan Symington, Natasha Ellery, Liz Cullam, Bernie Morris, Brian Pullin, Sarah Burke.

**4. Proxy Vote registration.**

Cassie Mulcahy.

**5. Appointment of Scrutineers.**

To be appointed if necessary.

**6. 2015 AGM Minutes.**

**6.1 Amendments to the WAERA 2015 AGM Minutes.**

Nil.

***Motion: that the 2015 WAERA AGM Minutes held on the 5<sup>th</sup> December 2015 are accepted.***

***Moved: Anna Erickson/Liz Mulcahy. Carried.***

**6.2 Matters Arising from the WAERA 2015 AGM.**

Nil.

**7. Presidents Report 2016.**

As you are all aware the SMC had a slight hiccup with regard to the holding of the annual AGM and GM. On behalf of the 2016 Committee, I would like to thank all the members for their understanding and patience in regard to this matter.

Well what a year 2016 has been. Many members/riders have achieved some amazing goals this ride season. Huge congratulations must go to Frances Overhue and Poseidon Moon, aka Homer, for reaching their 10,000km's. A massive total and hardly a vet out during those many rides. I personally wish them both well and look forward to seeing them back out there doing it all again. Well done to all of our members for supporting the rides, and I trust that you reached any goals you set yourselves along the way.

Lastly I would like to say a HUGE thanks to everyone from the SMC, the membership and others for their support of me, in my first year as the President of WAERA. I was very proud to take on this role, and humbled that you trusted me to steer the ship. Whilst we may have gone off course a few times, your ever hard working SMC have help me get back on the right track and for that I am ever grateful. Collectively we have many years of experience in the members of the WAERA State Management Committee, and for those that are continuing, I am sure we can guide the club forward to further success, together everyone achieves more.

To the retiring members of the 2016 SMC, Verna Blackburne, Anne and Steve Airey, thank you very much for your time on the committee, your dedication to your portfolio and your hard work is so appreciated by everyone. I wish you well in 2017 and beyond and look forward to seeing you out on the track.

Deb Jewell

Discussion:

Deb thanked the previous committee, especially Chell Clifton for all of her hard work last year. Also thanks to Rachelle for continuing with the secretary's job. As there are no motions, we assume that everyone is happy with the way things have been going. Well done.

**8. Treasurer's Report.**

**See attachment A.**

My first year as Treasurer for WAERA has been a challenging one as I jumped straight in to the role while still learning what was required and how everything fit together. I appreciate the support of the SMC and others during while I underwent this huge learning curve.

During the 2016 year the club has invested in improvements at the Collie Ride Base, raised funds for Pathways WA and committed funds to help new rides get off the ground.

A quick glance over the Financial Statements will indicate to members that we have some challenges in front of us with the 2016 year seeing a drop in memberships and ride nominations and an increase in various expenses. As a club we need to find ways to encourage participation both from new riders & those who have been around for numerous years. We need to find effective ways to get bums in saddles.

I would like to thank Julia Swinstead for her help in getting me on track when I first started. I have enjoyed being a part of the committee, learning how the club runs and having a part to play in it all. I feel that as a relatively new member I have been able to offer a fresh perspective to the SMC regarding what it's like to attend rides as a newby. I even got a few rides in and Sam & I finished our 2016 season with our first 40km completion!

Abigail Bartell

Discussion:

Abigail thanked everyone for their support during the year while she got her head around the job.

Richard Jeggo: affiliated ride entries on the financial statement? This is for rides that are not WAERA rides. Abigail can't comment what happened in the previous year, and as of September 2016 there is still some business to be finalised. We did have less affiliated rides last year, which means more rides falling onto the SMC.

Deb J: it is harder to get people to run rides and we have supported the new ones. Richard commented that when we have a new ride the SMC should have more input into the new rides and are giving our money away. Deb J disagreed.

Query regarding the donation in the operating expenses of \$500? This was a rug and a buckle for the Quilty which is after September.

Ross: fees to AERA. There is an increase of nearly \$10k, how did the expenses go up? Was it an increase in fees? Abigail is not sure of what happened in the 2015 year, compared to the 2016 year and would need to spend some time to look at the figures. Sometimes it's just a matter of recording things differently from the previous bookkeeper. Abigail will check.

Ross: merchandise – we had an outlay of \$2,493 and income of \$945. So we have merchandise on hand. The purchase of the new shirts was the expense and there are plenty in stock. It is not showing in the assets. Abigail will correct this. Cara will send the merchandise list to Abigail.

Richard Summerfield: would like to thank Abigail with all the help she has done on the membership side of things. Much appreciated.

Information on the website has been corrected by Deb J. PA insurance is \$70 (Senior) and \$18 (Junior).

***Motion: That the WAERA Treasurer's report is accepted.***

***Moved: Joanna McCord/Sharon Piscioneri. Carried.***

**9. Election of Committee Members for 2017.**

**9.1 Current SMC:** - Committee members that are current until the AGM 2018 are Ross McCamish, Richard Jeggo, Deb Jewell.

**9.2 Retiring SMC:** Verna Blackburne, Anne Airey, Steve Airey.

**9.3 Nominations for the 2017 WAERA State Management Committee received from (Term is Two Years):**

Abigail Bartell, Deb Ryan, Terry Sweeney, Caren Earl and Ieva Peters, Rachelle Nell and Cara Allan and Carly Arnasson and Karly Miller.

Gail Ware submitted a nomination form, but has since withdrawn it.

**Motion: that Abigail Bartell, Deb Ryan, Terry Sweeney, Caren Earl, Ieva Peters, Rachelle Nell, Cara Allan, Carly Arnasson and Karly Miller are accepted as WAERA SMC for two years.  
Moved: Jane Radny/Verna Blackburne. Carried.**

#### **9.4 Election of the WAERA Executive.**

- 9.4.1 Election of the WAERA President.** Nomination from Deb Jewell
- 9.4.2 Election of the Vice President.** Nomination from Deb Ryan
- 9.4.3 Election of WAERA Secretary.** Late nomination from Rachelle Nell.
- 9.4.4 Election of WAERA Treasurer.** Nomination from Abigail Bartell

No election required.

**Motion: That the following Executive Positions are filled:  
WAERA President – Deb Jewell  
WAERA Vice President – Deb Ryan  
WAERA Secretary – Rachelle Nell  
WAERA Treasurer – Abigail Bartell  
Moved: Ross McCamish/Sharon Piscioneri. Carried.**

#### **9.5 Appointment of WAERA Honorary Veterinarian.**

WAERA would like to appoint Dr. Anne Barnes as the WAERA Honorary Veterinarian.

**Motion: that Dr. Anne Barnes is elected as the WAERA Honorary Veterinarian for 2017.  
Moved: Deb Jewell/Richard Summerfield. Carried.**

#### **10. Independent Appeals Committee (5 members)**

The IAC is elected for two years and is current until the 2017 AGM.

IAC comprises of: Kerryn Willing, Emma Swarbrick, Lyn Summerfield, Joanna McCord and Cassie Mulcahy.

#### **12. Election of the Returning Officer.**

Kerryn Willing was the returning officer for 2016 and has agreed to continue in this position for 2017, if necessary.

**Motion: That Kerryn Willing is elected as the WAERA Returning Officer for 2017.  
Moved: Anne Barnes/Elsje Brandis. Carried.**

#### **13. Appointment of Financial Reporter.**

Last year Ali Healy was our financial reporter in 2016. After a telephone call to Ali, she agreed to continue as the WAERA Financial Reporter for 2017.

**Motion: That Ali Healy is elected as the WAERA Financial Reporter for 2017.  
Moved: Abigail Bartell/Liz Mulcahy. Carried.**

#### **14. WAERA Constitution:**

This matter was discussed at the 2015 AGM about the constitution changes. Ross McCamish would like to acknowledge the effort that Richard Jeggo, Sarah Adams and Anna Erickson have put into it. The changes allow the committee to run a business that is more in line with commercial standards and delete the postal voting section. Business will be voted on the day. Won't have to have a Returning Officer.

Anne Barnes: are there any things that the constitution committee would have liked to be able to do?  
Ross: at the moment most things will suffice, but you don't know about interpretations. If we can get a consensus that this is the way forward, it still needs to go to the government for approval. They may come back with some amendments, which are generally minor.

Anna Erickson: when the whole process started, it has to stay within the Local Government Act. Also looked at the NSWERA constitution, so hopefully, we've got it right.

***Motion: that the amended WAERA Constitution circulated to the members and dated 29<sup>th</sup> September 2016 is accepted.***

***Moved: Ross McCamish/Richard Jeggo. Carried.***

Ross would like it noted that the AGM for 2016 be recorded that it was in breach of the WAERA constitution as it falls outside of the time frame as per our current constitution. Section 27.1. Duly noted.

Deb thanked the subcommittee for all of their hard work. Also thanks to Peter Farrell. Sarah Adams required clarification as to when the new constitution comes into effect. As soon as it is approved by the proper government authorities.

**14. Meeting Close. 11.55am.**

# Profit and Loss

## Western Australian Endurance Riders Association Inc For the year ended 30 September 2016

	2016	2015
<b>Trading Income</b>		
Affiliated Ride Entries	2,730.00	8,345.45
Function Income	1,172.65	1,627.18
Interest Income	2,175.93	3,775.07
Logbooks & Horse Registration	1,922.77	2,540.91
Magazine subscriptions	109.08	472.70
Membership	25,053.63	27,777.10
Merchandise Sales	892.35	945.76
Other Revenue	218.18	1,932.69
Raffles	480.00	1,869.10
Ride Entry Fees	29,786.81	36,428.43
Sponsorship Income	1,309.10	1,150.01
Team nominations	90.90	54.54
<b>Total Trading Income</b>	<b>66,741.40</b>	<b>86,918.94</b>
<b>Gross Profit</b>	<b>66,741.40</b>	<b>86,918.94</b>
<b>Operating Expenses</b>		
Advertising	155.98	-
AERA delegate costs	2,527.36	1,250.00
AERA fees	25,649.47	16,058.94
Bank Fees	326.05	435.29
Checkpoints	4,132.00	-
Consulting & Accounting	286.90	-
Consumables	519.73	74.55
Course Marking	755.01	923.95
Depreciation	9,127.60	9,127.60
Donations	500.00	3,147.00
General Expenses	116.27	1,970.55
Hire of Equipment	1,761.53	7,452.15
Insurance	1,565.23	1,556.16
Low Cost Equipment	763.23	136.07
Merchandise Purchases	2,493.00	-
Motor Vehicle Expenses	111.88	100.55
Office Expenses	40.10	-
Officials	2,479.97	772.73
Postage	668.55	491.24
Printing & Stationery	1,412.34	757.93
Refunds	-	821.85
Repairs and Maintenance	3,698.46	229.55
Ride Food & Incidentals	3,957.80	3,391.63
SMC Meetings	464.55	478.00

Profit and Loss

	2016	2015
Sponsorship	472.73	481.82
Subscriptions	109.09	-
Swabbing	-	1,818.18
Telephone & Internet	90.91	-
Training	2,265.57	-
Travel - National	-	909.09
Trophies & Prizes	12,819.11	9,673.02
Venue Hire	559.09	1,136.36
Veterinary Expenses	11,068.50	12,162.50
WAERA Meetings	3,606.02	4,954.36
Website	23.18	-
<b>Total Operating Expenses</b>	<b>95,327.21</b>	<b>80,311.07</b>
<b>Net Profit</b>	<b>(28,585.81)</b>	<b>6,607.87</b>

# Balance Sheet

## Western Australian Endurance Riders Association Inc As at 30 September 2016

30 Sep 2016 30 Sep 2015

### Assets

<b>Bank</b>		
Bendigo Card	328	4,878
Bendigo Cheque Account	8,955	20,706
Cash Draw	1,500	-
Savings Account	137,868	-
Westpac Cheque Ac 127753	2,639	4,918
Westpac Savings	-	145,207
<b>Total Bank</b>	<b>151,290</b>	<b>175,709</b>
<b>Current Assets</b>		
Accounts Receivable	(250)	-
Petty Cash	400	585
Westpac Load n Go Visa	914	914
<b>Total Current Assets</b>	<b>1,064</b>	<b>1,499</b>
<b>Fixed Assets</b>		
Collie Improvements	28,626	28,626
Computer Equipment	3,629	3,629
Less Accumulated Depreciation on Computer Equipment	(2,332)	(1,166)
Equipment	29,865	28,775
Less Accum Depreciation	(8,767)	(4,383)
Less Amortisation	(7,156)	(3,578)
<b>Total Fixed Assets</b>	<b>43,865</b>	<b>51,902</b>
<b>Total Assets</b>	<b>196,218</b>	<b>229,110</b>

### Liabilities

<b>Current Liabilities</b>		
GST	1,055	5,361
Rounding	-	-
<b>Total Current Liabilities</b>	<b>1,055</b>	<b>5,361</b>
<b>Total Liabilities</b>	<b>1,055</b>	<b>5,361</b>
<b>Net Assets</b>	<b>195,163</b>	<b>223,749</b>

### Equity

Current Year Earnings	(28,586)	6,608
Retained Earnings	223,749	217,141
<b>Total Equity</b>	<b>195,163</b>	<b>223,749</b>