

## **LOGBOOK APPLICATION**

### **NOVICE HORSE**

The applicant fills out a logbook application form, a horse ID form (included in newsletter) and forwards to the Logbook Registrar with the required fee and a photocopy of any breed certificate for that horse.

The ID form can be completed either by the applicant or an accredited veterinarian. If the horse is identified and/or microchipped by an accredited veterinarian, the ID form must be signed by the veterinarian.

The Registrar will a) transfer all details from the application form to the logbook

b) allocate the horse a number

c) write horse number, log book serial number, date and receipt number on application form for own records and any future referral.

d) check that a copy of the breed registration certificate has been enclosed if the horse is registered with a breed society.

e) The application form, ID form, and breed registration form are photocopied and sent to the AERA Registrar.

f) Logbook signed by Logbook Registrar and sent to applicant.

### **ENDURANCE HORSE.**

#### **For horses already identified by a veterinarian**

When endurance status is achieved the applicant forwards an application form for an endurance logbook along with the required fee and the novice logbook to the Registrar.

The Registrar checks that the horse has fulfilled novice horse criteria, then transcribes the information from the novice logbook to the endurance logbook, stamps the logbook with date qualified, date issued, horse no and signature.

Stamps own records as above for own reference.

Bottom of ID page to be signed as for Novice Logbook.

Endurance logbook and novice logbook are returned to applicant, ensuring that it is not before 90 days.

The AERA Registrar is notified that the horse has been elevated to endurance status.

#### **For horses NOT already identified by a veterinarian**

Every horse issued with an Endurance Logbook must be identified either by:

- a) a microchip implant plus certified veterinary identification of same- the details of which will be recorded in the Endurance Horse Logbook for that horse. The microchip must be inserted more than 6 days prior to that horse competing in an affiliated endurance ride; or
- b) a certified veterinary identification which must include a registered brand, the details of which will be recorded in the Endurance Horse Logbook for that horse.

A microchipped horse must have the certified identification completed in case of microchip reader or microchip failure.

### **REPLACEMENT LOGBOOKS**

Fill out logbook application form and send with required fee and current logbook to State Registrar. This will be processed and returned as soon as possible.