

Minutes of the W.A.E.R.A. State Management Meeting held on  
19<sup>th</sup> January 2019 at Wandu Progress Association, de Haer Road, Wandu

**1. Meeting open:** 10.05 am

**2. Members Present:** Dr Anne Barnes, R Jeggo, J van Uden, C Haddon, A Bartell, Kirsten Melis,  
**Visitors:** Lyn and Richard Summerfield, Ross McCamish, Glen Dix

11.15am Sara Adams,

12.15pm Brian Pullin

**3. Apologies:** Shirley O'Donoghue, Mike O'Donoghue, Deb Symington, Nicky Gusterson, Deb Symington, Ian Symington

**4. Welcome by President**

A brief welcome will be made to the SMC and the WAERA members in attendance.

**5. Register of Pecuniary and Conflict of Interest**

**6. Executive Positions**

**Motion:** That Dr Tony Brandis is elected as Acting WAERA President until the AGM to be held on 23 February 2019.

**Move:** Deb J            **Second:** Richard J

**Decision:** Unanimous        Motion Passed

**Motion:** That Elsje Brandis is elected as Acting WAERA Secretary until the AGM to be held on 23 February 2019.

**Move:** Deb J            **Second:** Richard J

**Decision:** Unanimous        Motion Passed

**7. Rob Shaw Letter of Demand –** Regarding the publishing of Rachell Nell letter in the November Agenda

- Personal apology – to include that all members on the current SMC today were not aware of the inclusion of the Rachell Nell letter into the November meeting agenda for general member distribution
- Public apology and that this SMC does not hold the opinions declared in the said letter
- Acknowledgement of his membership as per the Constitutional requirement
- Letters and blast to be drafted by Acting President

**8. Conflict and Bullying within SMC**

- Richard and Lyn Summerfield read a file including many possible bully emails, excerpts from minutes etc. They confirm that conflict and bully incidents across the board against a several members within SMC (i.e. not just one but across the different factions within SMC)
- Suggested that all new SMC members each year read and understand the Workplace Bullying Institute definition. Have a thorough understanding of the WAERA Constitution and make reference to the Associations Act 2015 when unsure of any rules or regulations.
- That in the revised Constitution there is a Code of Conduct section
- Compliance Modules to be sought – State Government? Action Elsje – contact Dept. Commerce

## 9. AERA Delegate – Where the SMC currently stands.

Delegate Time Line 2018 for SMC meeting of 19 Jan 2019    Date Observation

- 10/2 WAERA AGM and GM followed by an informal gather of WAERA SMC members. Meeting was not officially called for in GM nor formally convened. (as per motion in ratified minutes of 24/3)  
Nominations for delegates signed by President for WAERA delegates Ieva Peters and Deb Jewel.
- 15/3 Deb J notified by email the AERA Secretary that the nominations signed by her were not valid as no formal SMC meeting had been called, and that both she and Ieva would be attending as Acting Delegates. She also indicated that the Vic-President nomination for Ieva had been altered without her consent from Vic-President to President.
- 15/3 AERA secretary acknowledged receipt of the email indicating she would consult the chairperson of the situation.
- 17/3 Ieva Peters accepted as President of AERA *even though they had been advised that the nomination had been altered without the WAERA president consent and the nominations were not properly voted for.*
- 24/3 WAERA SMC meeting - Motion tabled and passed that the said meeting after AGM and GM was not properly convened and disallowed. *Formally justifies the notion that the nominations tendered to AERA could not be considered valid.*
- 24/3 Delegates called for from the floor. Three nominations, Ieva, Abigail and Deb J.  
Proxy votes disallowed. (as is Constitutional) Voting Deb J 7 votes Abigail 6 votes and Ieva 5 votes.  
**Deb J and Abigail elected as WAERA delegates** (as per ratified minutes 24/3)
- 6/4 Deb J resigns as WAERA President
- 15/4 Deb J resigns as WAERA President and AERA delegate (2<sup>nd</sup> letter)
- 28/4 Motion called from the floor for AERA delegate nominations to replace Deb J. Ieva and Richard J put their names forward. Proxy vote should not have been allowed. Voting result Ieva 4 Richard 7 (including 1 proxy for Richard) **Richard J elected as WAERA delegate** (as per ratified

minutes 28/4) Amendment motion regarding improper inclusion of proxy passed at 15/10 meeting resulting in votes to Ieva 4 Richard 6 (as per ratified minutes 13/10)

Secretary was actioned to notify AERA

- 11/6 AERA Inward mail lists correspondence received from WAERA – consisting of only nomination forms and confidentiality agreements from Abigail and Richard.
- 11/6 IAC advise received by the WAERA SMC of their decision to direct the SMC to reverse the decision not to include the three proxy votes for delegates in the March Meeting. *SMC was not aware that this item was being taken to IAC by Ieva: only aware of other matters not relating to the delegate issue.*
- 15/6 AERA correspondence received regarding delegate nominations and deeming that ‘although WAERA had the right to vote for their own delegate AERA has the right to determine when a delegate term elapse’. *It must be noted that to date, Ieva had at no stage been elected as WAERA delegate to be entitled to this ‘term’.*
- 23/6 WAERA SMC meeting discussion regarding IAC findings. No decision made to accept the findings however the minutes show the committee decided to ask IAC for clarification. No record of this having been carried out. Letter from AERA was not discussed and only listed in inward mail.
- 2/7 WAERA secretary confirms by letter delegates for AERA as Ieva Peters and Abigail Bartell. *This letter was sent without the knowledge of the Acting President at the time Richard J.*
- 3/7 Richard J sends an email (s) to AERA Secretary confirming his position as delegate. Deemed unauthorized by SMC
- 18/7 AERA responds to WAERA regarding Richard J email (s) to AERA
- 28/7 AERA minutes show that in the delegate report to AERA regarding WAERA by Ieva, *misled* the AERA committee when she indicated that Abigail Bartell replaced Deb J. This is incorrect as Richard J replaced Deb J (as per ratified minutes of 28/4). Abigail was voted delegate in March with Deb J (as per ratified minutes 24/3)
- 28/7 Richard J attends AERA meeting but not recognized as WAERA delegate by AERA
- 18/8 It is noted in the minutes 18/8 action sheet, ‘there has been no official response from WAERA to the AERA’s letter regarding the appointment of AERA delegates. Probably irrelevant at this stage. Remove from the action sheet.’ (as per ratified minutes 18/8). *This correspondence had not even been discussed and only listed in inward mail at one previous meeting but not included for discussion at that meeting. (June 2018)*

10/9 WAERA received AERA July Minutes. *After reading the said minutes which included reference to the AERA letter of 15/6, Acting Secretary E Brandis sent an email to the then President C Allan requesting to **add the issue of delegate as Urgent to the September Agenda**. Even after a follow up email the request was denied stating that the agenda had already been sent, siting the 7 day before SMC meeting requirement for agenda having been passed as it now was 5 days before the meeting. It is worth noting that agenda's before and after this meeting have never been out in time and often not received up till 3 or less days before meetings.*

13/10 Delegate issue raised as directed by the membership at the General Meeting 30/9. Proxy amendments made by motion to the voting of delegates in 28/4 meeting. Ieva tabled the AERA letter of 15/6 and deemed that WAERA had no alternative but to accept the directive, *effectively placing WAERA out of Constitution for almost 4 months (from date received) as this did not allow WAERA to govern by its own Constitution and follow voted resolutions. (delegate voting as per previous minutes)*

After a heartfelt request from Deb J to Richard Jeggo to step down so that WAERA could move forward on this issue, he agreed to step down on the provision that WAERA SMC acknowledge him as the rightful delegate, and on the understanding that the President would immediately advise AERA of his position as delegate and that they acknowledge this. All members subsequently acknowledged his right for the delegate position and the President indicated she was already writing the letter. Richard stepping down effectively enabled WAERA to again govern within their resolutions (Constitution). Ieva would then be able to take up the delegate position as AERA would not accept any other nomination, and be able to attend the November meeting. (as per ratified minutes 13/10).

2/11 Richard J emailed the AERA Secretary to advise her of the agreement as per SMC meeting 13/10.

5/11 AERA secretary advised AREA delegates via email that she had telephoned the WAERA president re: Richard J letter and asked her if a letter was to be sent. The AERA secretary notes that whilst the WAERA President did acknowledge that she had been requested to send a letter she did not feel it was in the interests of WAERA and would not be sending it.

7/11 Richard J emailed the President requesting confirmation she had sent the letter to AERA. She replied that she had been busy but would do it soon.

19/1 *The required letter has still not been sent effectively negating the agreement. **Where does the delegate position now stand?** This needs to be clearly decided by the SMC for recording by the secretary and official advice to AERA plus a copy of the January signed off minutes by the Acting President.*

- *Words in italic denotes added interpretations*

***It is worth noting in defense of AERA that no minutes of any SMC meetings for 2018 were sent to them as per the requirements in our Constitution or listed on our website till very recently. This meant AERA were unable to validate any information sent to them. The AERA secretary has confirmed that no SMC minutes for 2018 were sent to AERA.***

- Need to clarify who will go to the March AERA meeting for WAERA
- Decision, that the two new delegates decided after AGM will be the delegates attending the March meeting
- In order to complete and finalise this issue a letter will be sent to AERA as per October decision
- Richard J presented a copy of a letter sent to AERA 30<sup>th</sup> April 2018 confirming the newly elected candidates as being Abigail and Richard.

## **10. SMC Executive and Member Resignations**

- Acknowledgement of the enormous amount of work that Cara Allan has contributed to WAERA in various roles for this Association
- Letters of thanks to be sent to all SMC members that have resigned for their contributions to this SMC

## **11. Confirmation of Previous Minutes**

### **Amendments to be made to the 17 November 2019 minutes**

10.1 just before 10.2 Treasurer's Report cannot be accepted.

Replace with '*Treasurer's Report cannot be accepted as the Treasurer is not in attendance.*'

**Moved:** Deb J      **Second:** Jo van Uden

**Decision:** Yes 5    Abstained 4 (not at meeting)      Motion Passed

Page 1 in 5. Action Sheet.

States Elsje isn't comfortable to edit the ratified minutes and is not prepared to do this.

Replaced with '*Tony and Elsje, due to not participating in these meetings, are not comfortable editing the ratified minutes and are not prepared to do this.*'

**Moved:** Elsje B      **Second:** Deb Jewell      Motion Passed

**Decision:** Yes 5    Abstained 4 (not at meeting)      Motion Passed

Page 4 Discussion

Elsje' request of 10/10/18 about the redaction of Cara's comments is not in the last Minutes.

Replace with *'Elsje request of 10/10/18 about the redaction of Cara's comments at the GM was not listed in the October Inward mail. Was then added to inward mail at the October meeting and not discussed. It was again not listed this November Inward Mail. Added to the Inward Mail today.'*

**Moved:** Elsje Brandis      **Second:** Deb Jewell

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Page 4 Discussion

Need to respond to Robert Saw as Elsje hasn't done so.

Replace with *'need to respond to Robert Shaw as there was a change of Secretary.'*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Our constitution clearly states what is required when applying for membership

Replace with *'Elsje said our Constitution clearly states what is required when applying for membership, that the application be lodged with the secretary/registra of the Association with the application fees and Rob Shaw met these requirements.'*

**Moved:** Elsje Brandis      **Second:** Deb Jewell

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Page 5 10.2 Secretary – Ieva Peters

Website minutes (Elsje and Deb) Elsje doesn't want to do this.

Replace with *' Website minutes (Elsje, Tony and Deb) Elsje and Tony were not at these meetings and are not comfortable to redact them.'*

**Moved:** Elsje Brandis      **Second:** Deb Jewell

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Page 6 Secretary – Ieva Peters

Elsje suggested that the signing off can happen any time.

Replace with *'Elsje said the Constitution only requires the minutes to be signed off by the Chairperson. It is still appropriate to ratify the minutes at the next meeting but the Constitution does not require it.'*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Page 7 10.7 Property

Will require approx. 48 rolls toilet paper .....

Replace with *'will require 3 x 48 rolls toilet paper ...*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 9 10.15 Training/Workshops/Grants – Lienca Nell

After Lienca has submitted the application to the Collie Shire for \$5000.

Add *'Elsje reported that some of the application had figures that were exaggerated. When applying for grants the SMC needs to be very careful as this can cause problems.'*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Tony, Elsje and Chris went to the meeting at Collie. We got the grant.

Replace with *'Tony, Elsje and Chris attended the Collie Shire meeting on behalf of WAERA and Tony presented our case for the available grant resulting in WAERA being successful. Elsje mentioned that those clubs not making presentation did not receive their grants.'*

**Moved:** Elsje Brandis      **Second:** Chris Hadden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Remove 'Some information in the application was interesting'.

**Moved:** Elsje Brandis      **Second: deb Decision:all**

Page 12 Discussion

Elsje stated that she didn't do the January meeting minutes in her audit as she was under the impression that it was from the start of this financial year. Ieva pointed out that this is not correct, as the "motions document" that Elsje created included motions tabled at the March, April, May and June meetings. January was not included. Elsje feels that this issue has caused significant

animosity and is relevant. In order to move forward we need to address the anomalies. Elsjé requests that leva withdraws her motion and replace it with

That the decisions made in January regarding the location of the TQ2020 be rescinded due to voting irregularities both in regards to proxy and possible conflict of interest. That this SMC today adopts the TQ2020 committee recommendations to have the said event in the location of Collie.

*Replace with 'I did not include the January meeting in the audit as I was under the impression that I was required to only go back to the AGM and this financial year. If we keep going back who knows what we may find. However, as this issue has caused so much animosity within this SMC and is so relevant to WAERA over the next few years, I believe it is beneficial for the issue to be addressed.'*

*In order to move forward I propose the following.*

*Respectfully request that leva considers withdrawing her motions and replacing with...*

*That the decisions made in January regarding the location of the TQ2020 be rescinded due to voting irregularities both in regards to proxy and possible conflict of interest. That this SMC today adopts the TQ2020 committee recommendations to have the said event in the location of Collie'.*

**Moved:** Elsjé Brandis      **Second:** Chris Hadden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 12 Discussion

Under the Motion and before 'leva was concerned....' Add,

*'leva said "No, I want them to admit conflict of Interest".'*

**Moved:** Elsjé Brandis      **Second:** Chris Hadden

**Decision:** Yes 4   5 Abstained   Deb Jewell Conflict of Interest   Page 13 In Voting of Motion

The voting result be amended showing Jane Radny as '*abstained*'.

*Results: 5 Yes 3 No'*

After Deb Jewell – abstained. Replace with '*Conflict of Interest*'.

**Moved:** Elsjé Brandis      **Second:** Chris Hadden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 14 – 13.1.3 Proxy Votes

In the voting results after Cara Allan replace with – ‘*Conflict of Interest*’.

**Moved:** Elsje Brandis      **Second:** Jo van Uden  
**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 15 – In the two Motions regarding Pics

Voting results be amended to show ‘Fore 7 Against 1 (Tony Brandis)

**Moved:** Elsje Brandis      **Second:** Jo Van Uden  
**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 18 13.11 Rachell Nell G Mail account.

She followed the procedure that had been done before her appointment as secretary.

Replaced with ‘*She followed the procedure that she alleges had been done before her appointment. This cannot be verified as the data has been deleted.*

**Moved:** Elsje Brandis      **Second:**      Chris      Hadden  
**Decision:** Yes 5   Abstained 4 (not at meeting)

Remove: ‘There was no malicious intent.’ This not said and has not been established.

**Moved:** Elsje Brandis      **Second:**      Jo      van      Uden  
**Decision:** Yes 5   Abstained 4 (not at meeting)

After, Rachell knew he wasn’t a member as she was still on the SMC at the time, so there was no breach. Add. ‘*Elsje said Rachell was not privy to the email set out with the original Rob Shaw email as she had been removed from the email list. Robert Shaw email regarding his motions was sent on 9<sup>th</sup> September 2019 and Rachell resigned in August. Elsje stated that it would be highly unlikely that Rachell would have memorized the entire membership list*’.

**Moved:** Elsje Brandis      **Second:** Deb Jewell  
**Decision:** Yes 5   Abstained 4 (not at meeting)

The paragraph ‘Cara to draft up a letter and send it around. Acknowledge her letter, no defamation, no punitive action or disciplinary action to be discussed. Not a personal attack and is not biased. Quote from the Act.

This paragraph does not convey adequately what was discussed and meaning is mixed and not clear.

Replace with *'Cara to draft up a letter and send it around for comment by SMC. No punitive action required. Need to refute defamation accusations. Need to clearly indicate that the Association Act clearly states that procedure for handover of documents. Quote the Act.*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Remove *'We consider the matter closed'*. Until the letter is complete it cannot be deemed closed.

**Moved:** Elsje Brandis      **Second:**            Chris      Hadden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 18 13.11

Confidentiality agreements – where are they? They were signed at Murdoch

Replace with *'Elsje advised that the signed hard copy Confidentiality Agreements were not amongst the documents given to her when she received all the secretary records in September. Asked, where are they? - They were signed at Murdoch.'*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)

Page 19 13.16 Motion Re correspondence C Allan 2 February 2018

Voting listed as:

Deb Jewell – Abstain

Cara Allan – Abstain

Voting decisions altered to reflect

*Deb Jewell –Conflict of Interest*

*Cara Allan –Conflict of Interest*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5   Abstained 4 (not at meeting)      Motion Passed

Page 20 13.16 Motion re correspondence I Peters 4 February 2018

Voting listed as

Deb Jewell – abstain

leva Peters – abstain

Voting decisions altered to reflect

*Deb Jewell –Conflict of Interest*

*leva Peters –Conflict of Interest*

**Moved:** Elsje Brandis      **Second:** Jo van Uden

**Decision:** Yes 5 Abstained 4 (not at meeting)      Motion Passed

Page 21 13.17 Discussion

After the sentence concluding in .....May SMC meeting.

*Add 'Deb responded that the SMC were not aware that leva was taking this matter to the IAC only the matters regarding the letters. That the SMC had not been asked before the meeting to provide any documentation with regards to the Proxy issue. Elsje suggested that if the secretary had been asked the documentation was not available to validate if the SMC had been made aware of the request.'*

**Moved:** Elsje Brandis      **Second:** Chris Hadden

**Decision:** Yes 5 Abstained 4 (not at meeting)      Motion Passed

Voting listed as

Deb Jewell – Yes

Cara Allan – abstain

Deb Jewell did not declare a conflict of interest

Voting decisions altered to reflect

*Deb Jewell –Conflict of Interest*

*Cara Allan –Conflict of Interest*

**Moved:** Elsje Brandis      **Second:** Tony Brandis

**Decision:** Yes 4, Deb Jewell Conflict of Interest, Abstained 4 (not at meeting) Motion Passed

**Motion: The SMC accepts and ratifies the 17 November 2018 minutes with the above amendments.**

**Moved:** Jo van Uden      **Second:** Deb Jewell

**Decision:** Yes 5 Abstained 4 (not at meeting)      Motion Passed

## 12. Executive Decisions to be Ratified. Decisions and payments undertaken since the last meetings

### Executive Decisions To Be Ratified

Date	Creditor	Amount	Notes
11/9/2018	Anna Erickson	\$ 678.00	Vet fees
11/9/2018	Suzanna Holmquist	\$ 195.00	Merchandise Reimbursement
11/9/2018	Aust Art	\$ 396.00	Prizes
11/9/2018	Brian Pullen	\$ 100.00	Chief Steward Reimbursement
11/14/2018	Ieva Peters	\$ 250.00	AERA Delegate Reimbursement
11/14/2018	Abigail Bartell	\$ 250.00	AERA Delegate Reimbursement
11/14/2018	Gill Scroxton	\$ 508.50	Vet Fees
11/16/2018	AERA AERA	\$ 816.00	Insurance
11/16/2018		\$ 384.00	Affiliation
11/16/2018	Jo Van Uden	\$ 93.05	Awards Night
11/16/2018	Corbins	\$ 101.50	Volunteer Food
11/20/2018	Transfer to Card	\$ 2,000.00	
11/20/2018	Ieva Peters	\$ 115.00	Wandi Hall & Photo Frames
11/20/2018	Shire of Wandering	\$ 460.00	Caravan Park Hire
11/21/2018	Golden Roast	\$ 2,137.20	Awards Night
11/30/2018	Half Stack	\$ 1,200.00	Awards Night
11/30/2018	All Sports Trophies	\$ 1,293.42	
12/13/2018	AERA	\$ 152.50	Insurance
12/13/2018	AERA	\$ 300.00	Affiliation Fees
12/13/2018	All Sports Trophies	\$ 92.00	Prizes
12/13/2018	Jo Van Uden	\$ 231.57	Awards Night

12/13/2018	Jane Radny	\$ 771.56	Prizes & Ride Incidentals for Dwellingup
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**Members fees for 2019 set out in the table below.**

<b>(1) Membership Category</b>	<b>(2) Base Membership Fee</b>	<b>(3) Personal Accident Insurance Fee</b>
Adult - riding	\$145.00	\$150.00
Junior - riding	\$80.00	\$39.00
Non-riding	\$40.00	\$150.00/\$39.00
Family	\$310.00	\$150.00/\$39.00 per member
Associate (newsletter only)	\$40.00	N/A

**Motion: *The 2019 membership fees be ratified.***

**Moved:** Deb Jewell **Second:** Chris Hadden **Decision:**  
Unanimous Motion Passed

**Motion: *The executive decisions and payments undertaken (including payments for credit cards) since the last meeting be ratified.***

**Moved:** Jo van Uden **Second:** Chris Hadden  
**Decision:** Unanimous Motion Passed

**12.1 TQ2018 R reimbursement of R Jeggo Travel Expenses – to be discussed at 19.17**

### **13. Correspondence Inwards**

<b>Point</b>	<b>Date</b>	<b>From</b>	<b>Action</b>
<b>18.5</b>		<b><i>In Confidence</i></b>	<b>Ongoing</b>
<b>18.6</b>	<b>22/3</b>	<b><i>In Confidence</i></b>	<b>Ongoing</b>
	<b>22/3</b>	<b><i>In Confidence</i></b>	<b>Ongoing</b>

	22/3	<i>In Confidence</i>	Ongoing
18.4	2/6	<i>In Confidence</i>	Ongoing
18.4	26/7	<i>In Confidence</i>	Ongoing
18.4	27/7	<i>In Confidence</i>	Ongoing
18.19	10/10	E Brandis – Retraction of Public Statement at GM re: her emails	Ongoing
18.10	25/10	Zoe Chatfield re: restructure suggestions for ride calendar	Ongoing
18.4	29/10	<i>In Confidence</i>	Ongoing
18.2	31/10	<i>In Confidence</i>	Ongoing

18.4	6/11	<i>In Confidence</i>	Ongoing
18.11	7/11	Website Design Quotes	Ongoing
17.9	7/11	Ieva Peters – TPR Course Information	Circulated
17.1	9/11	Abigail Bartell re: Draft Ride Budget	Ongoing
17.20	12/11	Deb Symington re: Constitution revision suggestions	Circulated
17.20	12/11	EOI Constitution Subcommittee Robert Shaw	Circulated
17:13	12/11	Hon M Murray : response to TQ2020 letter from SMC	Circulated
17.20	14/11	EOI Constitution Revision M Edmonds	Circulated
17.20	14/11	EOI Constitution Revision M Edmonds	Circulated
17.20	16/11	EOI Constitution Revision E Brandis	Circulated
17.5	17/11	VERA BiB Application (copy)	Circulated
	20/11	Blast New WAERA Constitution	Blasted/Web
17.19	22/11	Jo Van Uden Re Riverside Pony Club Venue for Clinic	Ongoing
17.6	24/11	Jo Van Uden Report Award Night and Completion Pins List	Circulated
7	26/11	E Brandis – Letter of Concern re: Publishing R Nell Letter	Ongoing
7	26/11	President Reply to E Brandis Letter of Concern	Ongoing
17.10	26/11	AERA Summary of Charges	Circulated
17.10	27/11	AERA Historical Minute Documents on Web	Circulated
17.10	28/11	AERA Vet Fee Schedule for 2019	Circulated
17.10	28/11	AERA PA Insurance Charges for 2019	Circulated
18.16	29/11	G Hutchins re: SGM and GM Minutes	Completed
18.12	04/12	Avon Valley Trails and Tracks Flyer and Survey	Circulated
18.13	5/12	Jo Van Uden re: Memorial Plaques	Ongoing
17.7	7/12	AERA Older Course Markers at reduced prices	Circulated
17.13	7/12	TQ2020 Minutes 1/12/18	Circulated
17.13	7/3	TQ2020 request to share Vet Trot Area 50/50	Circulated

17.3	10/12	AERA Swabbing Requirements	Circulated
17.3	10/12	AERA Biosecurity for Endurance Events	Circulated
17.3	10/12	AERA Horse Health Declaration	Circulated
17.3	10/12	AERA Horse Health Declaration for horses outside Hendra Area	Circulated
17.10	10/12	AERA Notes from November meeting	Circulated
17.10	10/12	Appointment of AERA Delegates and AERA Meetings for 2019	Circulated
17.10	10/12	AERA Confidentiality Agreement	Circulated
17.10	10/12	AERA Delegate Nomination Form	Circulated
17.10	17/12	Sara Adams re: Draft AERA Constitution	Complete
17.13	17/12	J Denham re: TQ2020 Logo	Complete
8/18.3	17/12	R Shaw – Letter of Demand re: Published Letter R Nell	Circulated
10	19/12	Letter of Resignation Cara Allan	Circulated
10/18.17	19/12	Letter of Resignation Ieva Peters	Circulated
10	19/12	Letter of Resignation J Radny	Circulated
10	19/12	Letter of Resignation Kylie Van Uden	Circulated
10	19/12	Letter of Resignation Leinca Nell	Circulated
18.9	22/12	Jo Van Uden re: working with children	Circulated
10	22/12	Blast – Post Resignation Statement to Membership	Blasted
17.19	10/1	Intro Clinic Report	Agenda
	10/1	Treasurer Reports November/December	Agenda
18.1	11/1	<i>In Confidence</i>	Circulated

#### 14. Late Correspondence Inwards

Point	Date	From	Action
	13/01	Karly Elliott – re newsletter	

Discussion:

#### 15. Correspondence Outwards

Point	Date	From	Action
	20/11	Blast copy of latest approved Constitution from Dept Commerce	Completed
18.16	29/11	WAERA reply to Garry Hutchins re: SGM and GM Minutes etc	Complete
7	29/11	President Reply to E Brandis Letter of Concern re: publish of R Nell Letter	Ongoing
	10/12	Blast Notice of AGM	Completed
10	22/12	Blast Post Resignation Statement to members	Completed
10	31/12	AERA notification of SMC Changes and confirmation minutes for 2018 received	Completed
	8/01	Letter to the IAC regarding directive in the use of Proxy Votes	Completed
	11/1	<i>In Confidence</i>	Completed

## 16. Late Correspondence Outwards

Point	Date	From	Action
	13/01	Karly Elliott – Newsletter – when do we wish 1 <sup>st</sup> edition	
	13/01	<i>In Confidence</i>	Complete
		<i>In Confidence</i>	Complete

**Discussion:** No need to record internal emails between members within the inward mail.

**Motion:** The correspondence inward is accepted and the correspondence outward is endorsed.

**Moved:** Chris Hadden      **Second:** Jo van Uden

**Decision:** Unanimous      Motion Passed

## 17. Portfolio Reports

### 17.1. Treasurers

Draft Ride Budget - ~~Completed and within Ride Organisers Pack~~ *Abigail has submitted a draft ride budget that needs to be approved by the SMC*

How does the treasurer feel the association is travelling?

I predict that for the 2018 WAERA will post a loss. There are a number of reasons for this as follows:

## **Changes to WAERA Financial Year**

During the 2017 year WAERA adopted a new constitution which changed the Financial Year from 1 Oct to 30 Sept to 1 January to 31 December. As a result, the reports presented at the AGM were for the period 1 October 2016 to 31 December 2017.

In 2018 it was discovered that the new constitution had not been lodged correctly with Department of Mines, Industry Regulation & Safety. This meant that we had to reset the Financial Year and the reports presented at the AGM held in February 2019 will be for the period 1 October 2017 to 31 December 2018

This extra length year means that some expenses are repeated and results in a loss for the period

## **Depreciation/Amortisation**

If the reports were presented for the period 1 January 2018 to 31 December 2018 there would still be a loss but only due to Depreciation & Amortisation.

The SMC has worked hard in the 2018 year to improve the club's financial position. Measures have been put in place to control spending & increase profit. The committee has made changes so that they have more information available to help guide decisions and liaised with ride organisers regarding the expenses for individual rides. They have educated themselves & become disciplined in financial matters. I believe they need a pat on the back for their hard work in this area. It is unfortunate that this has not resulted in a profit for the year but it is a huge step in the right direction and positions the club to be profitable going forward.

All the information required is with the auditor. Report may not be back in time to send out with the agenda for the AGM however should be available before the AGM.

**Motion:** That the treasurers reports for October be accepted

**Moved:** Richard Jeggo **Second:** Jo van Uden

**Decision:** Unanimous Motion Passed

**Motion:** That the treasurers reports for November be accepted

**Moved:** Jo van Uden **Second:** Richard Jeggo **Decision:**  
Unanimous Motion Passed

**Motion:** That the treasurers reports for December be accepted

**Moved:** Kirsten Melis **Second:** Anne Barnes **Decision:**  
Unanimous Motion Passed

## 17.2. Secretary

Rachel Nell Letter – Not completed yet to be discussed at 18.2

Handover of Secretarial digital documents, hard copies and recordings have been requested from to the previous secretary. No hard copies of documents have been filed nor archived on the secretary computer. Acting secretary has gone thru as many emails sent since the last meeting and forwarded to [waerasesec@outlook.com](mailto:waerasesec@outlook.com) account for archiving as many of the emails have not gone through this account.

Recommend to next SMC to seriously consider establishing a cloud for archiving waera documents.

## 17.3. Veterinary/He Welfare/Early Warning Systems

- Several letters went out in before the November meeting - no new
- No new swab steward – three have completed course. More training required to complete accreditation. No longer have swab steward. Can arrange and pay. There is a need to book a swab steward well ahead in time and they are expensive as there are not many in WA
- Meriden ride FEI will require a swab steward and this needs to be considered as soon as possible by the next SMC
- Kirsten is willing to become swab steward – perhaps Swab Liaison officer next year.
- AERA Swabbing Requirements – Defer to the next meeting
- AERA Biosecurity for Endurance Events  
Ann Erikson has been asked to look at the document. Needs to have a solid WA Bio Security in place for FEI ride in August as we may have interstate riders attending. Will need this totally completed for TQ2020 and will probably need to be ratified by AERA but WA may wish to have some things added i.e. Liver Fluke
- AERA Horse Health Declaration for Horses within Hendra Area – for archiving into forms
- AERA Horse Health Declaration for Horses outside Hendra Area – for archiving into forms
- Three of four vets almost ready to be qualified and accredited and this is an ongoing process. There is a need to continue to encourage new vets to become involved in our sport.

## 17.4. Ride Calendar

Clinic ride flyer done and up for Albany

Fee \$50 - \$30 for fence sitters in past history for people attending clinics people that became new members had their clinic fee refunded by way of discount from the membership fee. (\$30 at the time)

**Motion:** That for the Albany Introductions to Endurance Clinic any attendee who wishes to become a new member that joins membership by 4<sup>th</sup> April receives a discount of \$30 on their membership.

**Moved:** Abigail Bartell **Second:** Kirsten Melis **Vote:** Unanimous  
Motion Passed

- Perth clinic – Deb Jewell has been working on this. Jo van Uden has enquired re Riverside pony club grounds however they are totally booked for all March. Suggested 9<sup>th</sup> March - Cannot be Wandie as the grounds are booked. Jarradale is considered however is expensive. Dwellingup Horse Carriage grounds has water availability issues. - Yarloop Pony Club however is expensive. Suggested a possible classroom clinic. Deb will continue look at another for venue or change date till early in February.
- Wilga has confirmed and sent cheque – Deb J will forward to Abigail
- Marathon  
Year before the TQ2020 at present is stand alone 40km for Friday, 40km for Saturday and 80km for Sunday. This has been done to help as many members to get young horses qualified this year. Discussed and agreed to by SMC via email. A text request to a SMC member by a WAERA member to look at the issue again as it would allow for a quieter ride base on the Saturday night so that there is minimal impact for the 240km marathon riders and tired horses.  
Figures produced showed significant \$ for the years 2016 and 2018 when stand alone rides offered. More than \$1080 for 2016 and \$2260 for 2018. 23 riders were catered for in 2016 in Stand alone rides and 39 in 2018. Financially having the extra rides over the weekend makes the event more viable.  
Suggested tired horses could be catered for by closing of the vet ring at 5.30 and not allowing new horses to enter the centre camping area after Saturday afternoon 5.30pm onwards.  
Fresh horses causing issues out on track can be alleviated by ride times. Horse welfare - when you have a horse struggling out on track in the 240km marathon even fresh horses can be a very real issue. Inevitably, the fresh standalone 80km horses catch up later in the day. The marathon is an emotional event and becomes difficult with 80km horses coming behind.  
Difficult for marathon riders to have 80km riders on track at any day but worse for Sunday.  
Centre of track has no shade  
The amount of km covered by course markers is incredible, we need to recognise the distances covered to mark these courses.  
Suggested that members prefer to ride the stand alone 80km on the Saturday so they are able to still spend some of Easter with family Need to consult with the Chief Steward.

**Motion:** Hold a standalone 80 km at the Marathon 2019

**Moved:** Anne Barnes      **Second:** Richard Jeggo

**Decision:** Fore 8 Against 1

**Motion:** Hold a standalone 80 km at the Marathon 2019 on Saturday

**Moved:** Anne Barnes      **Second:** Jo van Uden

**Decision:** Fore 4 Against 4      Abstain 1      Motion not passed

**Motion:** Hold a standalone 80 km at the Marathon 2019 on Sunday

**Moved:** Elsje Brandis      **Second:** Richard Jeggo

**Decision:** Fore 4 Against 5

**Motion:** Hold a standalone 80 km at the Marathon 2019 on Saturday

**Moved:** Anne Barnes      **Second:** Jo van Uden

**Decision:** Unanimous      Motion

Passed

This allows Sunday to be only 'Marathon Day'.

Lunch break 1:05 Resume 1:35

## **17.5. Sponsorship and Fundraising**

VERA Bib Application –

Ride Bibs. It has been suggested that members could have their own bibs. Check the VERA policy. Cara has sent it around. Jan Skinner is making up some samples. Chris will get in touch with Janice. Can she get them to us for the next meeting? Jo could pick them up from Jan Skinner. Own ride bibs: could we get a sponsor. Less maintenance. Perhaps a six-year deal – Quilty to Quilty? Could sponsor them in sections 1- 50 etc. Quilty sponsorship would probably be a better alternative with a six-year deal.

- Riders purchasing their own bib has been looked at several time but logistically been proven too complex
- Design – Chris will speak with Jan Skinner re design
- Send to TQ 2020 for sponsorship deal - for colours, names etc

**17.6. WAERA Awards and Trophies**

Jane has two tubs of rugs etc for this portfolio person next smc committee  
Awards Night moved to next committee to make a decision on the date. Listed on the calendar as late November/early December 2019

**17.7. Property**

AERA has revamped the course markers – still corflute but better visibility  
Perhaps complete new considered for TQ2020. WERI would be interested in purchasing old ones. Suggested to put to all ride organisers.

AERA Older Course Markers available at reduced prices – Chris reported that we have enough markers on hand.

**17.8. Merchandise**

Karen K taking care of this position for 2019

**17.9. Chief Stewards and TPR's**

TPR Course Information - will be offered at the Marathon on the Friday by Dr Anne Barnes  
Chief Stewards – the Ride Calendar will be put out to all CS for them to indicate their availability. Richard reported that he also spends much time trying to fill the positions approximately 2 months in advance.  
Deb R will CS for Albany

**17.10. A.E.R.A.**

AERA Summary of Charges  
AERA Historical Documents on the Web  
AERA Vet fee schedule for 2019  
AERA PA Insurance Charges for 2019  
AERA Notes from November Meeting  
AERA Appointment of AERA Delegates and AERA Meetings for 2019  
AERA Confidentiality Agreement  
AERA Delegate Nomination Form - Secretary to make sure it is available at the AGM

AERA Constitution – Blast was sent out to all members for comment. Comments closed 13 January 2019. Most comments related to Time Frame. Decision to put on the AGM agenda for AERA delegates an opportunity to explain to members.

**17.11. Website/Facebook**

Website design and quotes for discussion and consideration of possibly somebody updating within the membership. Defer till next SMC

**17.12. Newsletter**

Karly Elliot asked when the SMC would like her to be the next newsletter. SMC are thrilled with her enthusiasm. Suggested after the AGM. Elsie to notify

**17.13. TQ 2020**

TQ2020 Minutes 1/12/18 received

As per the November Minutes – WAERA need to recommend to the AERA the following positions for the March AERA meeting as they are appointed by AERA: Chief Steward, Head Veterinarian, On-Course Veterinarian and Treatment Veterinarian Action send to TQ2020 meeting for decision and the next SMC will ratify.

TQ2020 request to share Vet Trot out area expenses 50/50

**Motion:** In principal the 50/50 sharing of Collie Trot Area upgrading costs agreed. WEARA SMC agree in principal to share the upgrading of the Collie Vet Trot-Out area 50/50 with the TQ2020 committee, pending final spending details and budget.

**Moved:** Anne Barnes **Second:** Jo van Uden **Decision:**  
Unanimous Motion Passed

**Motion: WAERA SMC agree to an initial transfer \$20,000 for the WAERA TQ2020 working account.**

**Moved:** Jo van Uden **Second:** Deb Jewell **Decision:**  
Unanimous Motion Passed

**17.14. Collie Race Club moved to 18.8**

Memorandum of Understanding

**17.15. Volunteers**

Caren and Terry were asked in late 2018 to take on a volunteer-coordinator noncommittee position

**17.16. WA Trails**

Cara forwarded Tony Brandis details to the WA Trails person who has not yet contacted him regarding any meetings – awaiting contact

**17.17. WAERA Annual General Meeting and Award Night**

In regards to the Awards Night the event covered by tickets. Thank you to Jo van Uden

**Motion:** Visitors will be welcomed but only 2019 financial members will be eligible to vote.

**Moved:** Richard Jeggo **Second:** Deb Jewell

**Decision:** Unanimous Motion Passed

Venue: Wandu Pavilion

**17.18. Promotions and Publicity**

**17.19. Training Workshop**

See 17.4 Ride Calendar

**17.20. Constitution**

Deb Symington re: Constitution revision suggestions

EOI R Shaw Revision of Constitution

EOI M Edmonds Revision of Constitution

EOI E Brandis Revision of Constitution

Action secretary to acknowledge and accept. Terms of reference be forwarded to them by the new SMC

**17.21. Motion:** That WAERA adopt the new schedule fee below for Veterinary Fees as recommended by AERA for 2019

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Ride Distance	Accredited Fee
80km	\$695 + GST
Pre-ride	\$164+ GST
Daily rate (eg on/	\$513ride da vetting only Marathon)
100 km	\$505 + GST
120km	\$718 + GST
160km	\$781 + GST
	\$973 + GST

**Moved:** Jo van Uden

**Second:** Chris Hadden

**Decision:** Unanimous

Motion Passed

This fee will apply from 1 January 2019 and AERA asks that we provide this advice to all Ride Organisers. As always Rider Organiser Committees may negotiate fees with the vets attending their own rides.

**17.22. Motion from WAERA Minutes 18 January 2014**

**Moved:** Ieva Peters

That the motion (carried) from the WAERA minutes of 18 January 2014 is rescinded. That all horses from Queensland and NSW and horses that have been in contact with horses from NSW and Queensland in the 28 days prior to entering Western Australia, must have current certified vaccination against Hendra virus to be able to attend WAERA affiliated events.

**Rationale:** The issues regarding the implementing of mandatory vaccinations, in particular HeV, relating to horses competing at endurance events around Australia has been discussed and debated at state and national levels. Currently, it is entirely acceptable for event organisers and their appointed veterinarians (including the Tom Quilty Gold Cup event) to accept a Horse Health Declaration form which includes a 21day temperature log and a horse health check prior to the horses being allowed admittance to the ride base. WAERA already implement the Horse Health Declaration and temperature log which can be updated specifically to include eastern states horses attending WAERA events. I suggest that WAERA create a biosecurity policy, which includes direction for our ride organisers and informs competitors coming from known Hendra areas to attend our events (either vaccinated or unvaccinated) informed, and aligns with what is currently accepted nationally

*This has been deferred from previous SMC meetings.*

To be replaced when the new the Bio Security Document accepted by the SMC.

**18. General Business**

18.1. *In Confidence*

18.2. *In Confidence*

18.3. *In Confidence*

18.4. *In confidence*

18.5. *In Confidence*

18.6. *In confidence*

**18.7. *In Confidence***

**18.8. Memorandum of Understanding** – Draft prepared by Tony and a meeting with the CRC secretary earlier week before this meeting. Tony reported that he has made a draft and this has been taken to the CRC committee for approval and also to be passed by the Collie Shire. A small change is required and then the draft will be forwarded to SMC members for approval

**18.9. Working with Children – (Jo van Uden email) Application from WA sports Federation.** Abigail reports that the application has been sent and awaiting a response. Jo will follow up with the Federation which will enable her to access the person that needs to be spoken to regarding offering advice with the ‘working with children’ requirements we may have

**18.10. Zoe Chatfield re: structure suggestions for Ride Calendar**

- A similar proposal was put forward a few years ago. Not received well. People suggested it wouldn't work with peoples' work rosters, rdo's. Needs to come in line with long weekends.
- Less rides on the calendar – would not make our club competitive for any competitor trying for national points. WAERA is required to offer these types of opportunities to our members
- Suggested because rides were being cancelled – better for volunteer base
- List for GM after AGM agenda – Reply to Zoe and inform it will be listed on AGM agenda. Jo to speak with Zoe to encourage her to attend the meeting so that she can explain more fully the benefits of these suggestions to our members.

**18.11. Website Redesign quotes** –EOI to the members for taking on this Project through some of the self-do websites. Elsje to send out blast to members

**18.12. Avon Valley Trails and Tracks Flyer and Survey** – defer to next meeting

**18.13. Memorial Plaques** – Jo advises until we have wording, we cannot get firm quotes Defer to next meeting

**18.14. AGM Venue** – Wandi Paviolion, Wandi Progress Association

**18.15. FB – Trybooking Sites**

~~**Trybooking** - Need to set up our own – generic can be passed on each year. Clinics can use as well as marathon.~~

*Abigail has set up a new page with a generic login that can be passed on with the portfolio. She has set up the Albany clinic and is happy to set up a Perth clinic if it eventuates. It can then be handed over to the new person after the AG'*

Volunteer coordinator (s) encouraged to still use Volunteersignup.org free website

### ***Fb Private and Public***

**Motion:** The Administrators of the public WAERA FB is comprised of two SMC members with a max of three all being financial members

**Moved:** Abigail Bartell                      **Second:** Deb Jewell  
**Decision:** Yes 8                      Abstain 1                      Motion Passed

Currently administrators are - Liz Rutherford, Ieva Peters, Rachell Nell, Jeanette Denham, and Cara Allan.

Elsje to send group email to the members, Jo van Uden will be our SMC member. The members can sort out who they wish to remove and report back to SMC.

**Motion:** The Administrators of the closed WAERA FB is comprised of two SMC members with a max of three all being financial members.

**Moved:** Jo van Uden                      **Second:** Abigail Bartell  
**Decision:** Unanimous                      Motion Passed

Current administrators of this FB page are Kirsten Melis and Abigail Bartell

How will we police FB of the closed page?

New SMC admins check new membership list after the AGM each year. Need to add to the handover notes for the secretary

**18.16. G Hutchins correspondence** requesting when SGM and GM Minutes will be available and disappointment in the SMC. Reply from secretary was terse and inappropriate. Elsje to send an apology.

**18.17. *In Confidence***

**18.18 MOU SES** – This document has not been completed. Tony will look at and draft document for the SMC to consider.

**18.19 Outstanding correspondence – E Brandis**

Re: Cara Allan comment at the AGM suggesting that Elsje had sent 'not nice emails' to her. Elsje would like her to provide these emails or it be minuted that she has retracted this statement.

Tony B to request by letter for her to attend this matter.

*Minute note from members - thanks to both Elsje and Tony for their stepping up to clear much of these outstanding items.*

**19. Meeting Closed: 16:40 pm**

**20. Next Meeting to be decided by newly elected SMC**

# Balance Sheet

## Western Australian Endurance Riders Association Inc As at 30 November 2018

30 NOV 2018

### Assets

#### Bank

Bendigo Card	1,933.04
Bendigo Cheque Account	9,035.50
Cash Draw	111.00
Savings Account	117,639.58
<b>Total Bank</b>	<b>128,719.12</b>

#### Current Assets

Accounts Receivable	1,076.67
Petty Cash	400.00
Westpac Load n Go Visa	913.66
<b>Total Current Assets</b>	<b>2,390.33</b>

#### Fixed Assets

Collie Improvements	40,244.34
Computer Equipment	3,629.02
Equipment	29,864.84
Less Accum Depreciation	(13,150.23)
Less Accumulated Depreciation on Computer Equipment	(3,497.85)
Less Amortisation	(11,537.22)
<b>Total Fixed Assets</b>	<b>45,552.90</b>

**Total Assets** 176,662.35

### Liabilities

#### Current Liabilities

GST	3,596.51
Rounding	0.05
<b>Total Current Liabilities</b>	<b>3,596.56</b>

**Total Liabilities** 3,596.56

**Net Assets** 173,065.79

### Equity

Current Year Earnings	6,983.03
Retained Earnings	166,082.76
<b>Total Equity</b>	<b>173,065.79</b>

# Profit and Loss

## Western Australian Endurance Riders Association Inc For the month ended 30 November 2018

NOV 2018

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### Trading Income

Fundraising Income	127.55
Interest Income	139.71
Logbooks & Horse Registration	95.46
Merchandise Sales	(104.54)
Ride Entry Fees	4,534.54
Sponsorship Income	272.73
<b>Total Trading Income</b>	<b>5,065.45</b>

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**Gross Profit** 5,065.45

### Operating Expenses

AERA delegate costs	500.00
AERA fees	1,090.91
Bank Fees	20.30
Consulting & Accounting	40.10
Course Marking	82.05
Function Expense	3,487.50
Hire of Equipment	228.94
Officials	(815.15)
Ride Food & Incidentals	101.50
SMC Meetings	105.00
Trophies & Prizes	1,699.00
Trybooking Fees	98.41
Venue Hire	418.18
Veterinary Expenses	1,186.50
<b>Total Operating Expenses</b>	<b>8,243.24</b>

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**Net Profit** (3,177.79)

# Balance Sheet

## Western Australian Endurance Riders Association Inc As at 31 December 2018

31 DEC 2018

### Assets

#### Bank

Bendigo Card	1,807.83
Bendigo Cheque Account	8,517.22
Cash Draw	111.00
Savings Account	117,774.95
<b>Total Bank</b>	<b>128,211.00</b>

#### Current Assets

Accounts Receivable	80.00
Petty Cash	400.00
Westpac Load n Go Visa	913.66
<b>Total Current Assets</b>	<b>1,393.66</b>

#### Fixed Assets

Collie Improvements	40,244.34
Computer Equipment	3,629.02
Equipment	29,864.84
Less Accum Depreciation	(13,150.23)
Less Accumulated Depreciation on Computer Equipment	(3,497.85)
Less Amortisation	(11,537.22)
<b>Total Fixed Assets</b>	<b>45,552.90</b>

**Total Assets** 175,157.56

### Liabilities

#### Current Liabilities

GST	3,448.99
Rounding	0.05
<b>Total Current Liabilities</b>	<b>3,449.04</b>

**Total Liabilities** 3,449.04

**Net Assets** 171,708.52

### Equity

Current Year Earnings	5,625.76
Retained Earnings	166,082.76
<b>Total Equity</b>	<b>171,708.52</b>

# Profit and Loss

## Western Australian Endurance Riders Association Inc For the month ended 31 December 2018

DEC 2018

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### Trading Income

Interest Income	135.37
<b>Total Trading Income</b>	<b>135.37</b>

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### Gross Profit

135.37

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### Operating Expenses

AERA fees	411.36
Bank Fees	17.35
Consulting & Accounting	40.10
Function Expense	1.43
Postage	2.70
Subscriptions	163.64
Trophies & Prizes	785.06
Vehicle Expenses & Licencing	71.00
<b>Total Operating Expenses</b>	<b>1,492.64</b>

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### Net Profit

(1,357.27)