

**Minutes of the W.A.E.R.A. SMC Meeting**  
**Held on 13<sup>th</sup> January 2018, RSL Hall, Williams.**

**Meeting commenced:** 10.15am.

**1. Members Present.**

Deb Jewell (Chair), Ross McCamish, Deb Ryan, Anne Barnes, Rachell Nell, Ieva Peters, Richard Jeggo, Karly Elliott, Abigail Bartell, Terry Sweeney and Caren Earl.

**2. Apologies.**

Carly Arnasson, Cara Allan.

**3. Visitors.**

Jane Radny.

**4. Welcome by President.**

Deb welcomed everybody to the meeting and thanked them for coming.

**5. Confirmation of Previous Minutes (25<sup>th</sup> November 2017).**

- Richard Jeggo wanted to add that he feels that the Conflict of Interest discussion at the last meeting was aimed at him. He feels that the submissions were late. He had made his decision about the TQ2020 venue in October and that the decision was made based on the information before him at the time. Ieva pointed out that the site inspection and the reports hadn't been done at the time of the October meeting and therefore voting or having a preference was inappropriate. We shouldn't make a decision before all of the information has been gathered and the report had been done.
- Ross McCamish referred to the last paragraph of the minutes re: TQ2020. Ross said he would withdraw his vote. That's the truth, but was of the understanding that if the committee felt that his vote was patriotic towards Collie he would not vote. If the SMC feels that there is a Conflict of Interest, he would withdraw his vote.
- ***Amended at the meeting held on 24/3/18: WAERA have had an MOU with CRC for 9 years and all WAERA members have a conflict of interest. Ieva still disagreed and doesn't understand the statement.***

***Motion: Moved: Richard Jeggo/Ross McCamish.***

***That the amended minutes for the WAERA meeting held on 25<sup>th</sup> November 2017 are accepted.***

***Against: Ieva Peters. Motion carried.***

**6. Matters Arising from the Minutes (Action Sheet).**

- **Ride Pack:** Abigail has been through the documentation and will update the financials that have changed. Needs to be updated by the 24<sup>th</sup> February including the new SMC.
- **Treasurer:** Ride breakdown document for WAERA has been done.
- **Membership Fees:** Abigail has had a look at the costs of running the club without including the rides. Looking at the ongoing expenses which can't be avoided which is around \$7,000. Abigail feels that the current membership fees should stay the same. Significant increase in the PA membership. Should have been sorted out before 31<sup>st</sup> December each year. Rachell will do a blast advising members of the fees and the updated membership form.
- **Quilty 2017:** Abigail has invoiced the AERA for our CS air fare.
- **SES MOU:** WAERA are happy to continue with the current MOU with the SES. Need to check the agreed amount paid. WAERA also need to control how many volunteers turn up. Need to confirm that the fees are:
  - 160km - \$1500
  - Marathon (3 days) - \$1,500 for the whole event
  - 80km - \$800Don't want to pay on a per person basis, but agree that 2 people per checkpoint would be ideal.
- **Property:** Renewal is due mid-year and will be addressed then. New trailer is covered under the current policy.
- **Membership Form:** Ieva has updated the 2018 membership form.
- **Website:** "Starting out in Endurance" article to be linked to the entry form on the website. Deb J felt that it could be edited a bit more and shortened. Deb J will edit it and put it on the website.
- **SMC Vests:** Deb R has been through the sea container and we can use two different colours. Agreed that a name tag will be adequate.
- **Treasurer:** credit card has been organised for purchase of prizes, trophies.
- **Ride Trailer/Float:** Terry has had a chat with Dale Gavinlocke about a horse float. Also chat with Mike and Lisa Wood who have an Imperial Float dealership. Terry showed a picture of a new trailer designed for bikes

which has a ramp. Dale has been injured, so Terry will wait until after Xmas to talk to him. Still to talk to Mike and Lisa Wood.

- **Chief Stewards:** Richard has advised the CS of WAERAs offer of a free membership this year. Does not include PA insurance.
- **Calendar:** Busy Bee at the CRC has been included on the ride calendar. Deb R will co-ordinate the volunteers and list the jobs to be done.
- **CRC:** Ross and Deb R to investigate permanent trail markers. Trail Advisory Committee is still to convene for 2018.
- **Treasurer:** Abigail to find out if towing vehicles must have comprehensive insurance when towing our ride trailer. Abigail has spoken to her insurance person. WAERA has policies which cover the trailer that are not affected by the policy covered by the car. If the car and the trailer is in an accident and damaged, it doesn't matter what policy is on the car, the trailer is covered under our policy.
- **CRC:** Rachell has written to CRC to clarify our portion for bore expenses. No response yet.
- **Ride Trailer:** Trailer is at Van Uden's to be serviced. Scales need to be calibrated. Fix the leaky roof. Door needs welding up. Organise some more Jnr ride bibs. Deb J will contact Jan Skinner. Need twenty in total.
- **AERA Motion:** Ross to put together a motion that 40km riders must be a member. Rides of up to 60km with non-members haven't even looked at a rule book. Rules can be downloaded from the website. We then have some comeback if they are members. We had one incident at Collie doing a 60km as a first ride. Didn't know anything about the rules or pre-ride briefing. EWS for everybody comes in 2018. Discussion that microchipping will be required for novice horses getting a logbook. Any horse that does 40km or more must be registered – registration fee. Do we need some sort of registration for all horses? Would keep track of horses. How do we get control of the horse? Some sort of register? Need to have more discussion before putting it to the AERA.
- **CRC:** Deb J has sent the CRC a list of the WAERA rides to be held there.
- **AGM:** Byford venue has been booked and Waroona cancelled.

## 7. Correspondence Outward.

- **Joan Deetman (FEI Vet):** Advised Rachell to contact Ann B and discuss with her if Hendra Virus horses attend the WAERA FEI ride. could be a clash with the OSO Arabians ride. OSO ride is not appearing on the FEI ride calendar at the moment. WA has already put their date. Not sure if EA and the endurance committee would approve of OSOs date as it clashes with WA. Ieva recalls that there is presently a motion on the WAERA books about all horses from the east coast must be current Hendra vaccinated. From the WAERA minutes, 18<sup>th</sup> January 2014:

***Motion: That all horses from Queensland and NSW, and horses that have been in contact with horses from NSW and Queensland in the 28 days prior to entering Western Australia, must have current certified vaccination against Hendra virus to be able to attend WAERA affiliated events.***

FEI ride date is 5<sup>th</sup> May 2018. Venue and date has been change: Rachell to write to Equestrian Australia Endurance Committee and also mention that the OSO date may clash with ours. We should get first preference as we were in early. Confirmed from Jane that OSO is holding their ride on their June long weekend. Toft will sponsor a 2\* for \$2,000 and bring horses to WA. We need to sort out the Hendra vax situation and advise Eastern States potential riders/owners as soon as possible. We could possibly run another 1\* later in the year. This time just do a 1\* this year.

### 7.1 Late Correspondence Outward.

Nil.

## 8. Correspondence Inward.

- **AERA Letter - TQ Vets. Re: dress standards of officials.** Anne Barnes has responded to the AERA. This has been an on-going issue. The AERA will update the Quilty Events Standards document to be more specific regarding dress standards for officials.
- **MKJ re: quote for vetting area at the CRC.** Haven't heard back from the CRC, next meeting. Include in the schedule of works for landscaping in the TQ2020 stuff.

### ***Subject: Horse Arena***

*Hi Deb,*

*I have spoken to and shown a contractor the horse arena area inside the race track regarding the levelling out.*

*To make it laser level or close to it requires digging out the high areas and moving around etc, An estimate of the cost for this is \$10,000 max and would need to meet with 2 committee members on site before doing quote,*

*We would also lose the existing grass in the area and would have to re seed and grow.*

Another option is to bobcat sand and soil conditioner around holes and low areas to level up, I have included these prices in quote.  
The area also requires a sprinkler system set up as soon as possible.  
Let me know if you require any more information.

Regards

**Mark Woodhouse**

MKJ Lawn Mowing

Yard and Home Maintenance Services

0409 295 245

[mkjlawns@bigpond.com](mailto:mkjlawns@bigpond.com)

Collie Bore:

Here's the quote for the bore that we're going with. The Retric guy will be at the track tomorrow to assess what has to be done.

Following is an estimate to supply only the key components, as per our discussion earlier;

1. Franklin submersible 4" pump  
2HP, 100 l/min, nominal duty 100 l @ 550 kpa  
Poly pipe, electric cable and stainless cable & fittings  
Bore cap & valve box  
Isolation valve and PVC barrel union, 50mm  
Workshop labor to heat shrink drop cable to motor dead & wire to start box  
Power at bore head is required. No additional wire is included  
\$2,650.00 + GST
2. Hunter Pro C controller  
16 stations provided  
\$566.00 + GST
3. Irrigation cable, 1.0mm x 100m  
564.00 + GST
4. 50mm water meter, flanged  
PVC flanges and gaskets  
\$625.00 + GST
5. Remote pump start & relay  
\$2,653.00 + GST

- No installation of pump, controller or pump start relay
- No price for allowance to supply power at bore head

We can provide installation at \$99.00 per hour, per technician, plus travel

Some additional pipe & fittings may be required.

The pump can be wired up as a pressure system. A good, easy to use pressure switch plus a large 100lt pressure switch would be about \$1300.00 + GST.

A pressure system works well as there are no leaks in the system. If there are leaks, then the pump is likely to cycle on/off, which may lead to premature pump failure.

- AERA (Kim Moir) re: AERA Constitution.
- AERA (Kim Moir) re: 2018 Vet Fees.
- Jane Radny re: Oso Arabians may have an FEI on the same date -

| Show             | NF  | Start Date | End Date   | Events   |
|------------------|-----|------------|------------|--|
| Taupo            | NZL | 19/01/2018 | 21/01/2018 | CEI1* 100 (20/01), CEI1* 80 (21/01), CEI2* 120 (21/01), CEI3* 160 (20/01), CEIYJ1* 100 (20/01), CEIYJ1* 80 (21/01), CEIYJ2* 120 (21/01), CEIYJ3* 160 (20/01) |
| Cannington       | NZL | 09/02/2018 | 11/02/2018 | CEI1* 100 (10/02), CEI1* 80 (11/02), CEI2* 120 (11/02), CEI3* 160 (10/02), CEIYJ1* 100 (10/02), CEIYJ1* 80 (11/02), CEIYJ2* 120 (11/02), CEIYJ3* 160 (10/02) |
| Springfield      | NZL | 29/03/2018 | 01/04/2018 | CEI1* 100 (30/03), CEI2* 120 (01/04), CEI3* 160 (30/03), CEIYJ1* 100 (30/03), CEIYJ2* 120 (01/04), CEIYJ3* 160 (30/03)                                       |
| Brigadoon WA     | AUS | 11/05/2018 | 13/05/2018 | CEI1* 80   |
| Imbil QLD (D)    | AUS | 24/08/2018 | 26/08/2018 | CEI1* 80, CEI2* 120, CEIYJ1* 80, CEIYJ2* 120   |
| Panorama NSW (A) | AUS | 03/11/2018 | 04/11/2018 | CEI1* 80 (A)   |

### 8.1 Late Correspondence Inward –

- **Deb J - Membership Fees and Personal Insurance.**
- **Deb J - Rule Changes (to go in the newsletter).**
- **AERA (K Moir re: AERA expressions of interest.**
- **Louise Gray - Insurance.** Can no longer take on this portfolio. Could the ride organisers contact Gow Gates themselves? Do we need to replace Louise? Rachell to send a thank you to Louise.

**Motion: that the Correspondence Inward is accepted and the Correspondence Outward is endorsed.**  
**Moved: Rachell Nell/Terry Sweeney. Carried.**

## 9. Portfolio Reports.

### 9.1 Treasurers Report. See Attachment A.

*Please find attached the Financial Reports for the meeting on Saturday.*

*Just a couple of things to note when reading the new report which lists the breakdown of ride entries from the various rides.*

- *These figures are exclusive of GST*
- *The report is for a set period of time not per ride. This means that entries may come in over two or three periods so don't assume that the amount you see here is the total amount that we received. For example, we received more than \$30 for the Greenhills ride but it was prior to this reporting period.*
- *Please ignore the unassigned amount. This is all other income we received besides Ride Entry Fees and is not the focus of this report. Details can be found in the P & L reports*

*There is quite a lot for us to get through on Saturday so if you have questions feel free to ask them here to save time on the day.*

*The Williams RSL Hall is booked from 9.30am. I think everyone knows how to get there but let me know if you need directions. I haven't booked anything for lunch.*

*Kind Regards*

*Abigail Bartell  
 WAERA Treasurer*

- WAERA Grant: guidelines are required. This is for ride organisers.
- Should be a better year for Abigail next year. We use trybooking.com which should make Abigail's life a bit easier. Abigail is available to help ROs set up their trybooking rides. Abigail will talk to the ride organisers at the clinic about trybooking and other aspects of what is required from WAERA for rides. Rachell will make available via FB, etc. a bit of a step by step "how to" on using trybooking.
- Abigail still has a couple of volunteers available to help her.

**Motion: that the Treasurer's report is accepted.**  
**Moved: Deb Ryan/Anne Barnes. Carried.**

### 9.2 Veterinary/Horse Welfare/Early Warning System.

Nothing much happening. Kerry Jurgens has moved to Victoria. Need more vets.

### 9.3 Ride Calendar 2018.

- **Clinic:** at the Byford Trotting Complex. No horses as we will not be having a ride. Just and lots of talking and demonstrations. Deb R has spoken to Louise Hillman (dressage instructor) will talk about and demonstrate safe passing, basic flatwork, etc. There is a fee involved. Lunch – sausage sizzle, cold drinks and water. Other topics for discussion:
  - Temperature taking demonstration.
  - How to strap your horse.
  - CS talk – Deb R and Deb Symo.
  - Course – following the arrows.
  - Biosecurity.
  - PIC number – Anna Erickson.
  - Ride organiser's forum.
  - Insurance.
  - Ride paperwork: How to manage your paperwork.
  - How to apply for a grant from WAERA to run a ride.
  - Organising officials.

Summerfields are not available for that day. Abigail will talk to the Summerfields about taking memberships.

Carly and Abigail can bring demo horses. Participants will need to book into the clinic and we need to know numbers for catering purposes.

- **Ride calendar:** needs to be entered into AeraSpace.
- **Busy Bee:** Need to confirm with CRC the Busy Bee date – 10<sup>th</sup> March 2018.
- **Marathon:** Rachell put an E of I on FB asking for WAERA members who were interested in doing an 80km at the Easter Marathon. Results as follows:

#### 80Km riders: (Saturday)

- Linda Dix – if not doing a marathon
- Jodie McKell
- Sue Howell
- Denise Darlow
- Siobhan Darlow
- Raylene & Dave – if not doing the marathon
- 3 X Radny`s- or possible only 40km`s

It was agreed that we would hold an 80km and 40km at the Marathon on the Saturday.

### 9.4 Secretary.

Nil.

### 9.5 Sponsorship & Fundraising.

Appreciation certificates have been sent to all of our sponsors this year.

### 9.6 Property.

Ride trailer is at Van Uden's. It has been re-packed and tidied up. Shelves have been fixed. Just got to do the leaky roof, door and the scales. Hydraulic jockey wheel is being fitted and the chains are being replaced.

### 9.7 Merchandise.

No report.

### 9.8 Chief Stewards and TPRs.

- At a ride there were two vet students who were TPRs. Richard required clarification as to whether they were qualified to act as TPRs. Anne explained that vet students are allowed to be TPR stewards. Some of our students are animal science students which is not right.
- CS have been sorted for the first few rides.
- CS have been advised that they get a free membership.
- Richard Summerfield required clarification about who is eligible for CS free membership. Richard Jeggo to send a list of CS to Rachell.

### 9.9 Education.

- Trails committee had a meeting in Jarrahdale. The meeting was attended by some consultants. Looks like some extended trails will be in Jarrahdale also some signage at the oval.
- Dianne Bennett would like to speak to somebody on the radio about the Quilty 2020.

#### **9.10 AERA**

Rules are to be downloaded from the website. No more rule books.

#### **9.11 Website/Facebook**

One person has received a 30-day holiday due to repeated advertising.

#### **9.12 Newsletter.**

Sue cannot continue doing the newsletter next year. Karly Elliott will do the newsletter next year.

#### **9.13 Collie WAERA Ride Base**

Already discussed.

#### **9.14 Volunteers.**

- Caren and Terry need the XL spreadsheet that Leonie put together. Need to start working on the Marathon.
- Need a list of what is required for WAERA rides and send the list to Terry.

#### **9.15 WA Trials:**

No meetings yet this year.

### **10. General Business.**

- Abigail has been talking to Consulting Great Southern about delivering customised governance and project management (event focussed) training to the WAERA SMC. Each training day is \$2,288 for 7 ½ hours and we would require two days. Second option is we apply for grant funding through Lotterieswest. We are beginning the process of putting together a TQ2020 event. We are going to spend a lot of money on this event. Abigail spoke to a lot of people at TQ17 and learned how important it is to work together. She doesn't want us to be in that position. SMC meetings have been a bit difficult at times and feels that we are not working well together as a team. We need to move forward, so it's not just for TQ but for WAERA. We could be eligible for up to \$20,000 in grants. Could help WAERA with grant application writing, funding for a strategic plan at Collie. Further information is required. Agenda item for next meeting. With a 5 month lead-in, would like to apply for the grant funding immediately.

### **11. WAERA 2020 QUILTY.**

Jane Radny attended the meeting during the discussion, but not the voting.

Venue reports submitted by Jane Radny, Anne Barnes and Ieva Peters have been distributed to the SMC along with the meeting agenda on Monday 8<sup>th</sup> January 2018. Caren and Terry hadn't yet read the report.

*Amended at the meeting held on 24/3/18: Caren and Terry hadn't yet read the report. Clarification that Caren and Terry had read the submissions, but hadn't read the ride venue report supplied by Jane Radny, Anne Barnes and Ieva Peters.*

**Brigadoon** has been withdrawn due to not being able to access the railway reserve.

**Dryandra/Cuballing** has a lot of potential without a lot of infrastructure having to be hired, apart from the marquee. Consent for private property access has been sought, but not confirmed. Perhaps not for 2020, but in the future could be a possibility.

**Wagin:** we know the venue and infrastructure. Little required in expenditure. Shire is supportive and will again provide in-kind support which makes them a potential major sponsor. There is no charge for venue hire which will save us thousands. Similar track as previous events with help from Richard Summerfield who will forego riding to ensure the track is done. Enormous local support. Not sure if the Lunts would be involved, but Jane hasn't heard back from them. If Anita and David are not on board, there is not a lot of WAERA people down there. Venue was used in 2014 and would just be a duplication, Shire would be a go to people. Jane has spoken to the eastern states people that came to the event previously, and they would come back and would really enjoy it. One comment was they would prefer to see a competitive finish. Race track could be used for that purpose.

**Collie:** excellent variety of tracks and terrain. Venue needs a lot more infrastructure than Wagin which adds to the costs. Vetting area needs substantial work. Bonus is the CETRC committee, a lot of willing helpers. Excellent sponsorship from Bendigo Bank. Racetrack does allow for a competitive finish and perhaps a greater spectator involvement. Camping sites are reasonably close to the vetting area. Everything would be inside the race course. Consideration of vehicles crossing the racecourse during the ride and would have to be managed. Pony Club area would need to be levelled to accommodate a large marquee.

Abigail: some people were concerned about how far the vetting area was from the campsites at Wagin.

Jane: Collie has some excellent aspects as does Wagin.

Ieva: there was concern from the members at an AGM several years ago about spending money at Collie which needs to be taken into consideration.

Richard: upgrade would be done at the Pony club grounds and not the centre.

Anne: biggest concern about Collie is these things that have to be done. If things weren't done we'd be left high and dry. Wagin is already a venue without any extra work. Major commitment for Collie would have to be done. Need a time line for Collie.

Abigail: has been talking to somebody who does training – governance and project management training. Grant funding application training also. That sort of training would help us to achieve our goals. Teach us the skills.

Anne: Collie would require a driver and project management.

Rachell: how would we separate horses from Qld and NSW Hendra zones? Need a separation of non-vaccinated horses from Qld and NSW, and also a quarantine area.

Ieva: would be a bit of an issue but could be addressed.

Rachell: was concerned about heavy vehicles getting onto the race track and getting bogged. Richard suggested a tractor could be on-site just in case. Jane suggested that some gravel or limestone could also be put in. More expense.

Anne B: vet hospital at Wagin is good, nothing really needed. Collie would need some work to have a suitable treatment area. Swab box is being re-done, apparently. Cannot use a swab box as a treatment area.

Ieva went through the facilities available at Collie. We would need to hire a very large marquee (with a floor) for the presentations, pre-ride brief, dinner/dance (300 people), showers and toilets, lighting towers, marquees for the vet area and timing gates and vet hospital. Work to be done for an adequate vetting/strapping area for around 100 horses, and the Pony Club grounds would need to be levelled.

Abigail asked for a comparison of tracks. Jane was happy with both tracks, but Collie has more variety. Landowners involved at Collie: Nil. Wagin would be about the same as last time.

Richard Jeggo said Wagin was the easiest Quilty that he had done. Wagin would get a bit boggy if it got too wet.

Collie is an all-weather course. Deb J respected the changing terrain at Wagin, Collie the terrain is consistent. Found the roads were a bit monotonous at Wagin. Would prefer to ride in the bush.

Jane left the meeting.

Ieva was concerned with a serious Conflict of Interest by some members of the WAERA SMC regarding the submissions received from Collie.

From the TQ2020 report:

**Definition:**

*A conflict of interest is a situation in which an individual has competing interests or loyalties or can be perceived by others as a conflict of interest; a situation that has the potential to undermine the impartiality of a person because of the possibility of a clash between the person's self-interest and professional interest or public interest; a situation in which someone cannot make a fair decision.*

*The Tom Quilty Gold Cup is the most prestigious endurance event on the Australian calendar and is followed by people around Australia and around the world. It is the showcase event for endurance riding in Australia and the selection of the venue should reflect the importance of this event. The selection of the venue for the event must be made by the WAERA State Management Committee with no conflict of interest and without prejudice. Any SMC member that has been involved with the submissions received from the four venues, therefore cannot make a completely impartial decision based on the merits of the proposed locations and should not be involved in the selection process.*

Along with the submission received from Collie, were letters of support for Collie Endurance Trail Riders' Club (CETRC) and the Collie Race Club in their bid to hold the TQ2020 at the Collie Race Track from:

- Collie Race Club submission was on behalf of CETRC,
- Collie Chamber of Commerce and Industry,
- State Emergency Service,
- Parks and Wildlife Service,
- Mick Murray MLA,
- Collie Visitor Centre,
- Shire of Collie.



Also, from the 13-page document submitted by Roseanne Pimm, "Expression of Interest to Host the Quilty", p.3:

*Enclosed is an Expression of Interest prepared by the Tom Quilty 2020 for Collie Steering committee which comprises members of the Collie Race Club Inc and the Collie Endurance and Trail Riders' Club Inc.*

Ieva was most concerned with the conflict of interest and recommended that anyone on the SMC that was a member of the CRC, CETRC or the "Collie based Tom Quilty Committee" should be ineligible to vote regarding the allocation of the venue as there was obviously a huge conflict of interest. The whole process needs to be fair and transparent. We owe that to the WAERA members. Also, Richard Jeggo voted for Collie on the 22<sup>nd</sup> October 2017 (via email) at the SMC meeting (as per the minutes) which was prior to the site visits and the report from Anne, Jane and Ieva was submitted.

Karly: how long is the lease for Collie? We're spending thousands of dollars we need some kind of assurance that we are protected.

Ross: we have the MOU with CRC up until March 2019. Lease is being renewed to the CRC and we negotiate with the Collie Race Club. It's up to the committee. We have a letter from the Shire supporting the MOU. Goodwill carries value. We've already been there for 9 years.

Anne: who will drive the projects at Collie? There is a lot to do. Who will take responsibility for the things that need to be done. Ross is happy to help out. Anne wants some commitments. This is a really crucial part.

Deb R: has been gathering quotes in the past and can continue to do so.

Richard and Ross will commit and make sure that things are done at the Collie Race Club.

Ross has done a lot of work at Collie in the past, including organising the sponsorship from the Bendigo Bank with Deb Ryan.

Anne: doesn't want the Quilty committee to be responsible for any improvements that need to be made as they will have enough to do. Would like someone to take responsibility for things that need to be done.

Deb R: discussion about course person being a competitor. Ieva responded that there must be at least one person (preferably two) available for the duration of the Quilty that knows everything about the course and will be the "go to" person should we have issues.

Ieva asked who on the SMC were CETRC members: Deb Jewell, Ross McCamish and Deb Ryan. Richard also decided prior to vote for Collie a couple of meetings ago.

Deb R: feels that she can make a decision that is unbiased. Richard doesn't believe that Ieva's suggestion about a Conflict of Interest is valid. Deb J had no input into the submission from Collie.

Anne asked if Cara and Carly have any preference.

Rachell spoke to Cara on the phone. She would prefer Collie.

Karly Arnasson: Collie.

Ross: the best way to confirm that we have an MOU is if we have a Quilty at Collie. It's member's money being spent, so need to be very careful. We haven't asked the members about spending this money. We should be contacting the CRC and Collie Shire about the MOU and confirm things.

Rachell was concerned that we would be spending WAERA's money on a venue that was not ours. Ieva agreed that we must have some sort of reassurance that our investment was safe, and at the moment, didn't feel that was the case. We've already spent around \$38,000.

A vote was taken and Collie was chosen by overwhelming majority.

**Amended at the meeting held on 24/3/18: that there would be a Working Party responsible for the things that needed to be upgraded at Collie and would manage the project to the TQ2020 standard. The working party is Ross McCamish, Richard Jeggo and Deb Ryan.**

**Date of the TQ2020:** Need to consider that October is towards the end of the season, and someone commented that at Wagin, her horses were a bit fatigued by that time of the year. Some national events need to be taken into consideration i.e. Shahzada which is traditionally in August. Preferably before it gets too wet at Collie and the river gets too high. June long weekend or June or July. Long weekend in June is Friday 29<sup>th</sup> May, Saturday 30<sup>th</sup> May, Monday 31<sup>st</sup> May (long weekend) – could be too early. Easter 2020 is 10<sup>th</sup> April Good Friday. Anzac Day is the 25<sup>th</sup> of April – too early. Can organise a ride at Collie two weeks prior to the TQ and do the night legs for the 80km ride. Could attract riders from the east coast as well as encourage WA members.

**Date: Friday 26<sup>th</sup> June, Saturday 27<sup>th</sup> June, Sunday 28<sup>th</sup> June 2020.**



Rachell to write thank you letters to those people that submitted venues for consideration. Ross will supply a list of people to Rachell that need a letter.

**12. Meeting Closed: 4.30pm.**

**12.1 Next meeting:** at the AGM.

**ATTACHMENT A.**

## Balance Sheet

### Western Australian Endurance Riders Association Inc As at 31 December 2017

31 Dec 2017

#### Assets

|   |                |
|---|----------------|
| <b>Bank</b>   |                |
| Bendigo Card  | 842            |
| Bendigo Cheque Account                              | 607            |
| Cash Draw   | 7,133          |
| Savings Account                                     | 116,002        |
| Westpac Cheque Ac 127753                            | 2,639          |
| <b>Total Bank</b>                                   | <b>127,224</b> |
| <b>Current Assets</b>                               |                |
| Petty Cash  | 400            |
| Westpac Load n Go Visa                              | 914            |
| <b>Total Current Assets</b>                         | <b>1,314</b>   |
| <b>Fixed Assets</b>                                 |                |
| Collie Improvements                                 | 35,046         |
| Computer Equipment                                  | 3,629          |
| Less Accumulated Depreciation on Computer Equipment | (2,332)        |
| Equipment   | 29,865         |
| Less Accum Depreciation                             | (8,767)        |
| Less Amortisation                                   | (7,156)        |
| <b>Total Fixed Assets</b>                           | <b>50,285</b>  |
| <b>Total Assets</b>                                 | <b>178,822</b> |

#### Liabilities

|                                  |                |
|----------------------------------|----------------|
| <b>Current Liabilities</b>       |                |
| GST                              | 852            |
| Rounding                         | -              |
| <b>Total Current Liabilities</b> | <b>852</b>     |
| <b>Total Liabilities</b>         | <b>852</b>     |
| <b>Net Assets</b>                | <b>177,970</b> |

#### Equity

|                       |                |
|-----------------------|----------------|
| Current Year Earnings | (4,035)        |
| Retained Earnings     | 182,005        |
| <b>Total Equity</b>   | <b>177,970</b> |

# Balance Sheet

## Western Australian Endurance Riders Association Inc As at 30 November 2017

30 Nov 2017

### Assets

|   |                |
|---|----------------|
| <b>Bank</b>   |                |
| Bendigo Card  | 1,464          |
| Bendigo Cheque Account                              | 184            |
| Cash Draw   | 7,133          |
| Savings Account                                     | 117,002        |
| Westpac Cheque Ac 127753                            | 2,639          |
| <b>Total Bank</b>                                   | <b>128,422</b> |
| <b>Current Assets</b>                               |                |
| Petty Cash  | 400            |
| Westpac Load n Go Visa                              | 914            |
| <b>Total Current Assets</b>                         | <b>1,314</b>   |
| <b>Fixed Assets</b>                                 |                |
| Collie Improvements                                 | 35,046         |
| Computer Equipment                                  | 3,629          |
| Less Accumulated Depreciation on Computer Equipment | (2,332)        |
| Equipment   | 29,865         |
| Less Accum Depreciation                             | (8,767)        |
| Less Amortisation                                   | (7,156)        |
| <b>Total Fixed Assets</b>                           | <b>50,285</b>  |
| <b>Total Assets</b>                                 | <b>180,020</b> |

### Liabilities

|                                  |                |
|----------------------------------|----------------|
| <b>Current Liabilities</b>       |                |
| GST                              | 936            |
| Rounding                         | -              |
| <b>Total Current Liabilities</b> | <b>936</b>     |
| <b>Total Liabilities</b>         | <b>936</b>     |
| <b>Net Assets</b>                | <b>179,085</b> |

### Equity

|                       |                |
|-----------------------|----------------|
| Current Year Earnings | (2,920)        |
| Retained Earnings     | 182,005        |
| <b>Total Equity</b>   | <b>179,085</b> |

# Balance Sheet

## Western Australian Endurance Riders Association Inc As at 31 October 2017

31 Oct 2017

### Assets

|   |                |
|---|----------------|
| <b>Bank</b>   |                |
| Bendigo Card  | 2,390          |
| Bendigo Cheque Account                              | 1,424          |
| Cash Draw   | 7,133          |
| Savings Account                                     | 119,859        |
| Westpac Cheque Ac 127753                            | 2,639          |
| <b>Total Bank</b>                                   | <b>133,446</b> |
| <b>Current Assets</b>                               |                |
| Petty Cash  | 400            |
| Westpac Load n Go Visa                              | 914            |
| <b>Total Current Assets</b>                         | <b>1,314</b>   |
| <b>Fixed Assets</b>                                 |                |
| Collie Improvements                                 | 35,046         |
| Computer Equipment                                  | 3,629          |
| Less Accumulated Depreciation on Computer Equipment | (2,332)        |
| Equipment   | 29,865         |
| Less Accum Depreciation                             | (8,767)        |
| Less Amortisation                                   | (7,156)        |
| <b>Total Fixed Assets</b>                           | <b>50,285</b>  |
| <b>Total Assets</b>                                 | <b>185,044</b> |

### Liabilities

|                                  |                |
|----------------------------------|----------------|
| <b>Current Liabilities</b>       |                |
| GST                              | 1,314          |
| Rounding                         | -              |
| <b>Total Current Liabilities</b> | <b>1,314</b>   |
| <b>Total Liabilities</b>         | <b>1,314</b>   |
| <b>Net Assets</b>                | <b>183,730</b> |

### Equity

|                       |                |
|-----------------------|----------------|
| Current Year Earnings | 1,725          |
| Retained Earnings     | 182,005        |
| <b>Total Equity</b>   | <b>183,730</b> |

# Profit and Loss

Western Australian Endurance Riders Association Inc  
For the month ended 31 December 2017

DEC 2017

|                                 |                   |
|---------------------------------|-------------------|
| <b>Trading Income</b>           |                   |
| Function Income                 | 31.82             |
| <b>Total Trading Income</b>     | <b>31.82</b>      |
| <b>Gross Profit</b>             |                   |
|                                 | <b>31.82</b>      |
| <b>Operating Expenses</b>       |                   |
| AERA delegate costs             | 250.00            |
| Bank Fees                       | 29.88             |
| Consulting & Accounting         | 40.10             |
| Function Expense                | 826.82            |
| <b>Total Operating Expenses</b> | <b>1,146.80</b>   |
| <b>Net Profit</b>               |                   |
|                                 | <b>(1,114.98)</b> |

# Profit and Loss

Western Australian Endurance Riders Association Inc  
For the month ended 30 November 2017

NOV 2017

|                                 |                   |
|---------------------------------|-------------------|
| <b>Trading Income</b>           |                   |
| Affiliated Ride Entries         | 490.91            |
| Function Income                 | 1,925.04          |
| Interest Income                 | 142.52            |
| Logbooks & Horse Registration   | 81.82             |
| Merchandise Sales               | 177.47            |
| <b>Total Trading Income</b>     | <b>2,817.76</b>   |
| <b>Gross Profit</b>             |                   |
|                                 | <b>2,817.76</b>   |
| <b>Operating Expenses</b>       |                   |
| AERA delegate costs             | 327.26            |
| AERA fees                       | 2,100.00          |
| Bank Fees                       | 31.19             |
| Consulting & Accounting         | 40.10             |
| Function Expense                | 2,227.27          |
| Postage                         | 11.64             |
| Trophies & Prizes               | 2,080.49          |
| Veterinary Expenses             | 645.00            |
| <b>Total Operating Expenses</b> | <b>7,462.95</b>   |
| <b>Net Profit</b>               |                   |
|                                 | <b>(4,645.19)</b> |

# Profit and Loss

## Western Australian Endurance Riders Association Inc For the month ended 31 October 2017

OCT 2017

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### Trading Income

|                               |                 |
|-------------------------------|-----------------|
| Affiliated Ride Entries       | 318.18          |
| Interest Income               | 137.76          |
| Logbooks & Horse Registration | 477.28          |
| Merchandise Sales             | 723.58          |
| Other Revenue                 | 5,237.97        |
| Ride Entry Fees               | 2,263.59        |
| Sponsorship Income            | 181.82          |
| <b>Total Trading Income</b>   | <b>9,340.18</b> |

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|                     |                 |
|---------------------|-----------------|
| <b>Gross Profit</b> | <b>9,340.18</b> |
|---------------------|-----------------|

### Operating Expenses

|                                 |                 |
|---------------------------------|-----------------|
| Bank Fees                       | 16.58           |
| Consulting & Accounting         | 40.10           |
| Hire of Equipment               | 495.22          |
| Merchandise Purchases           | 11.66           |
| Officials                       | 699.63          |
| Postage                         | 9.85            |
| Printing & Stationery           | 214.09          |
| Repairs and Maintenance         | 685.00          |
| Ride Food & Incidentals         | 927.06          |
| SMC Meetings                    | 200.00          |
| Sponsorship                     | 545.46          |
| Trophies & Prizes               | 953.60          |
| Venue Hire                      | 530.41          |
| Veterinary Expenses             | 2,193.00        |
| WAERA Meetings                  | 93.18           |
| <b>Total Operating Expenses</b> | <b>7,614.84</b> |

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|                   |                 |
|-------------------|-----------------|
| <b>Net Profit</b> | <b>1,725.34</b> |
|-------------------|-----------------|

# Sales Summary

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## Western Australian Endurance Riders Association Inc For Endurance Ride From 1 Oct 2017 to 31 Dec 2017

| Item               | Opening Balance | Net Activity  | Closing Balance |
|--------------------|-----------------|---------------|-----------------|
| <b>Sales</b>       |                 |               |                 |
| Affiliated         | -               | 491           | 491             |
| Awards Night       | -               | 1,957         | 1,957           |
| Greenhills         | -               | 27            | 27              |
| Jarrahdale         | -               | 882           | 882             |
| Manjimup           | -               | 1,482         | 1,482           |
| Unassigned         | -               | 7,351         | 7,351           |
| <b>Total Sales</b> | -               | <b>12,190</b> | <b>12,190</b>   |